Cascades East Transit
Central Oregon Intergovernmental Council
334 NE Hawthorne Ave, Bend, OR 97701
cascadeseasttransit.com

RFP CET 25-01: On-Site Security Services

Addendum 2: Vendor Questions

Prepared by: Kimberly Banner, Executive Coordinator

Date: June 6, 2025

Notice: Response to Vendor Questions- Please see the questions below and the answers in Red. Thank you.

1. Please verify the bid are hard copy turn in and emailed version will not be accepted?
   Answer- It is preferred to have both hard copies and an emailed version.

2. Please verify the schedule of services and hours per week. As per the RFP as shown below the hours of service are different from the stated 52 hours per week. To cover with patrols on site based on the hours shown would equal:

   Hawthorne
   Mon - Fri - 57.5 hours per week Answer- Newly extended hours are Mon - Fri 0800 to 19:30
   Sat - 8 hours per week

   Redmond/Madras
   Sat - 4.5 hours per week Answer- Mon - Fri 13:30 to 18:30

   Total
   70 hours per week

3. **Stated hours and billing hours in the RFP**
   Hours of Service: Approximately 52 hours/week (staggered, unpredictable hours) Hawthorne: Monday - Friday 08:00 to 19:30 Saturday - 07:00 to 15:00 Sunday - No Service
   Redmond/Madras Monday - Friday 13:30 to 18:00 Saturday - No Service Sunday - No Service

4. Do you prefer Armed or Unarmed Services? Unarmed.

5. Is there a vehicle preference for the sites? Not at this time.

6. Is a full onsite team required at time of proposal submission or will there be an opportunity to potentially transition and maintain current security professionals ?

   Answer- The expectations is to have a team ready September 1, 2025. There is currently a team in place.