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RFP CET 23-05: Transit Asset Management System
Addendum 2: Responses to Vendor Submitted Questions

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NOTICE

The following questions were asked by Jessica Nelson from zLink. Please see the questions and responses from COIC in RED.

General

1. Is there a desired "Go-Live" date?
   The grant that is funding this project expires 6/30/24, therefore CET hopes to be LIVE before that date.
2. Does the COIC have a budget for this project? Can you share that budget?
   CET does not share budget estimates during the procurement process.
3. Does COIC have preference for a cloud-based Software as a Service (SaaS) platform? Or an on-premise platform?
   Preference will be giving to SaaS platforms.

Asset Portfolio

4. What is the form and format of existing asset data to be migrated into the new platform (Work Order information, photos, related data)?
   Work Order Information
5. Are there existing workflows that define business processes related to the maintenance of various asset types?
   No there are no existing workflows
6. How many non-vehicle assets will be managed in the system?
   Vehicles will be the first priority, followed by bus-related infrastructure such as bus shelters (>100)
7. What is the size of the total portfolio of COIC owned assets to be managed in the new system?
   In 5 years time, we see an estimate 100 vehicles owned assets and between 100 - 150 non-smaller assets such as bus shelters and equipment
8. What is the expected (existing) volume of ad-hoc and PM work orders?
   We complete roughly 5-work orders a day if that helps give an accurate picture of need.
9. Does COIC have an existing library of PM procedures to be loaded into the system? Are they available for all asset classes?
   We do have PM procedures for vehicle types. CET has 5 vehicle types based on how DOT/FTA categorizes vehicles.

User Base

10. What is the expected user base for this system? Can you define the user base (by department) in terms of access requirements?
    - System Administrators 1
    - Expected number of Primary users with access to the entire portfolio of information? 5-7
    - Number of Technicians and Field staff? 5-7 (same as primary users)
    -Number of restricted users who can simply submit and track work requests? 1-2