

**Central Oregon Intergovernmental Council
Board Meeting Minutes**

Date: February 2, 2023	Hybrid Virtual/In Person Meeting	Prepared by: K. Banner Reviewed by: T. Baney
<p>COIC Board Committee Members: Councilor Mike Riley, City of Bend; Commissioner Jerry Brummer, Crook County; Commissioner Anthony DeBone, Deschutes County; Councilor Gabriel Soliz, City of Madras; Councilor Susan Cobb, City of Sisters; Councilor Gary Ross, City of Sisters; Commissioner Wayne Fording, Jefferson County; Councilor Cathi Van Damme, City of La Pine; Councilor Ray Law, City of Prineville; Councilor David Beck, City of Culver; Tim Deboodt, Crook County;</p> <p>COIC Staff: Tammy Baney, Executive Director; Michelle Williams, Deputy Director and Fiscal Services Manager; Scott Aycock, CED Director, Patrick Germick, CED Loan Officer; Eric Lint, CET Programs and Strategy Manager; Andrea Breault, COIC Transportation Director, Kimberly Banner, Executive Coordinator; Rachel Zakem, Transit Planner; Nancy Gilbertson, Teacher at Deschutes Juvenile Center; Hannah Bullock, HR Manager; Patrick Jordan, Youth Education Manager</p> <p>Guests: Chris Piper, Deschutes County; James Lewis, Deschutes County, Jay Patrick, Deschutes County</p>		
Agenda	Discussion	Action Item
Call to Order	Executive Director Tammy Baney called the February 2nd, 2023, meeting of the COIC Board of Directors to order at 5:35 p.m. with attendance and introductions by roll call. A quorum was present during the meeting.	
Service Story	Nancy Gilbertson, a teacher with the Deschutes County Juvenile Center, presented the Deschutes Peace Garden Project. The garden project is just starting out and is in the process of being implemented. She addressed the benefits of the garden, and the impacts it can have on the youth, and staff involved. Pictures were shared to show the progress that has been made. The vision is to create an outdoor space where classes can be taught and where students and staff can enjoy the outdoors while learning and growing alongside the garden that they create and care for. Questions were asked about the results of this project, and that is unknown at this time because it is still in the beginning stages.	
Public Comment	No public comment was made at this time.	
Administrative	Executive Director Baney -Welcome Board Members for the new term.	

	Election of Board Leadership- Nominations were taken by email prior to the meeting and from the floor for the Executive Committee. The results of the board votes were: New Chair is Commissioner Anthony DeBone. New Vice Chair is Councilor Cathi Van Damme. Commissioner Jerry Brummer, Councilor Mike Riley, and Commissioner Wayne Fording also joined the Executive Committee.	
Consent Agenda	The consent agenda, including the minutes from the December 1st, 2022, Board of Directors meeting, was motioned by Commissioner Brummer, seconded by Councilor Cobb, and approved unanimously by the board.	Motion: The consent agenda, was approved. Commissioner Brummer motioned, and Councilor Cobb seconded; the motion passed unanimously other than Councilor Riley who was an abstention during the vote.
Program Update	<p>Community and Economic Development & Loans-</p> <p>Patrick Germick, Loan Officer, provided an overview on the loans program. The overview covered the different types of loans offered including Economic Development Administration (EDA) loans and Intermediary Relending Program (IRP) loans. He also provided an overview on the process for loans and the role of the Loan Committee.</p> <p>The loan brought to the Board for approval was for Hardsha LLC (Kona Ice of Bend) in the total of \$116,214.00. Councilor Law motioned to approve that COIC loan for Hardsha LLC (Kona Ice of Bend) for \$116,214.00 from the EDA revolving loan fund administered by COIC; Councilor Mike Riley seconded; the motion passed unanimously.</p> <p>Patrick Germick, Loan Officer, asked for approval for Cory Allen, AVP Team Lead with Washington Trust Bank, Jordan Burcham, Portfolio Manager with Summit Bank, and Nick Snead, Community Development Director- City of Madras, to be appointed to the Loan Committee. Councilor Riley motioned to approve, Commissioner Fording seconded the motion, the motion passed unanimously.</p>	<p>Motion: Councilor Law motioned to approve that COIC loan for Hardsha LLC in the amount of \$116,214.00 from the EDA revolving loan fund administered by COIC; Councilor Riley seconded the motion; the motion passed unanimously.</p> <p>Motion: Councilor Riley motioned to approve appointments of Cory Allen, Jordan Burcham, and Nick Snead to the Loan Committee. Commissioner Fording seconded the motion, the</p>

	<p>Scott Aycock, Community and Economic Development Director provided a CORE3 IGA summary for the new Board Members, and then an update. Land use process is underway for planning. The design/engineering is starting in Spring of 2023. The target for funding is 1/3 local, 1/3 state, and 1/3 federal.</p> <p>Scott Aycock, Community and Economic Development Director asked for consideration of appointment of a CORE3 member to the COIC Budget Committee.</p>	<p>motion passed unanimously.</p> <p>Motion: Councilor Cobb motioned to approve an appointment of a CORE3 member to the COIC Budget Committee. Councilor Van Damme seconded, and the motion passed unanimously.</p>
Executive Director Update	<p>Workforce Housing Pilot- Executive Director Baney explained an opportunity with Kor Community Land Trust that could allow an eligible COIC employee to be part of a housing lottery. Executive Director Baney would like to get contingent approval to move forward with determining eligibility for the Workforce Housing Pilot Project. If COIC meets the eligibility requirements Executive Director Baney would be able to apply if approved. The cost to COIC if is eligible, an employee is selected and the employee is successful in being awarded one of the pilot homes, is \$2500.</p>	<p>Motion: Appointed member Deboodt motioned to approve COIC to apply to the Workforce Housing Pilot. Councilor Law seconded, and the motion passed unanimously.</p>
Roundtable	<p>No roundtable conversations happened due to time constraints.</p>	
Adjourn	<p>Chair Debone adjourned the meeting at 7:47 p.m.</p>	