

**Central Oregon Intergovernmental Council
Board Meeting Minutes**

Date: December 1, 2022	Hybrid Virtual/In Person Meeting	Prepared by: D. Hofbauer Reviewed by: T. Baney
<p>COIC Board Committee Members: Councilor Anthony Broadman, City of Bend; Commissioner Jerry Brummer, Crook County; Commissioner Phil Chang, Deschutes County; Katy Brooks, Appointed Member Representing Business; Councilor Gail Merritt, City of Prineville; Councilor Gabriel Soliz, City of Madras; Ron Osmundson, Appointed Member Representing Under/Unemployed, Councilor Jennifer Letz, City of Sisters</p> <p>COIC Staff: Tammy Baney, Executive Director; Michelle Williams, Deputy Director and Fiscal Services Manager; Peter Werner, General Counsel; Derek Hofbauer, Outreach and Engagement Administrator; Scott Aycock, CED Director, Patrick Germick, CED Loan Officer; Eric Lint, CET Programs and Strategy Manager; Andrea Breault, COIC Transportation Director, Dana Dunlap, Adult Workforce; Kimberly Banner, Executive Coordinator;</p> <p>Guests: Mayor Elect Carpenter and Councilor Elect Beck for Culver</p> <p>Bob Bryant, Regional Public Transportation Advisory Committee (RPTAC) Chair, Jeff Blake, Jefferson County Fire Chief</p>		
Agenda	Discussion	Action Item
Call to Order	Chair Anthony Broadman called the November 3, 2022 meeting of the COIC Board of Directors to order at 5:40 p.m. with attendance and introductions by roll call. A quorum was present during the meeting.	
Service Story	Lauren Street, CED Forest Fuels Project Planner, presented the service story about COIC youth crews helping clear ladder fuels from private properties in South Deschutes County to help prevent wildfires. Lauren showed before and after photos, which indicated how youth crews make properties safer from fire danger after areas are cleared. She also noted funding for the program pays for the training and the crew receives direct experience for future work endeavors. The Sunriver photo included the land from a property owner of 30 years who didn't have time to clear the ladder fuels and incurred much stress over wildfire danger. The owner said it feels like she and her husband won the lottery, as they feel much safer now. Additionally, the crew working on that property only used hand tools and they were working faster than the chainsaw	

	<p>crews. The program also has a wildland firefighting course, which allows 20 youth into the program. Youth are paid \$14/hr to complete the training and transportation is provided. They also set up interviews for class members with private contractors right after the class is over. The program currently enrolls 52 youth, of which 40 are involved in trainings.</p> <p>Chair Broadman thanked Lauren for the recent tour and Councilor Letz asked if they are keeping in step with graduates and their trainings. Ms. Street noted the age range of 18-26 years old and the advertising aligns with the application process. The trainings in the fall align with ODWF hiring efforts. Overall, the spring courses provide better hiring opportunities for agencies. Commissioner Chang asked how is this program similar or different from the career training and education, to which Ms. Street noted the program helps them become more employable. Councilor Patrick applauded what the program is doing with respect to a youth population who aren't planning to go to college.</p>	
Public Comment	No Public Comment at this time	
Consent Agenda	The consent agenda, including the minutes from the November 3, 2022 Board of Directors meeting, was moved, seconded, and approved unanimously by the board, with the addition of Councilor Merritt being in attendance.	Motion: The consent agenda, Ron Osmundson moved and Katy Brooks seconded. Motion carried unanimously
Program Update	<p><u>COIC Audit</u></p> <p>Financial statement overview; biggest changes was the liability section. Page 5 – COVID had an impact on the liability, which increased slightly. Depreciation note was added into the letter that was emailed to the board prior to the meeting.</p> <p>Commissioner Brummer moved to approve audited financial statements; Councilor Patrick seconded. Motion carries.</p> <p>Kudos to Ms. Williams and the entire Fiscal Team and to Mr. Lang. Executive Director Baney noted it was a heavy lift and she appreciates the heavy lift.</p> <p>Scott Aycock – CEDS update</p> <p>Overview of EDDs and CEDS – We build regional, coordinated plans for partners as a roadmap for economic development, which is defined broadly. CEDS is a strategic plan for economic</p>	

development; COIC is always looking for opportunities to collaborate. Overview of CED team capacity and their roles and responsibilities, with the addition of some consulting assistance for the technical work. The CEDS strategy committee is appointed by the board and reappointments are needed early next year, with a list of names for consideration.

Revisit of the 2017-2021 CEDS and assess what can be better looking forward. One piece of significance was the COVID-19 economic recovery plan.

Leveraging partnerships is important, including working with the Oregon Values and Beliefs survey to gauge important topics. Results will be available early next year.

New work in 2023 includes identifying new strategies, SWOT analysis, host local community meetings to seek input on what topics resonate. Regional Solutions project lists are being updated in collaboration with local and regional partners. A first reading to the Board would occur during the May 2023 meeting, with adoption likely in June.

There are a number of federal and state funds where points are given to projects. Strategies are broad and project lists are precise – they get updated every six months. A pilot this year is to do grant writing for rural communities, the CED team is currently working on those projects. Looking for new grant writing opportunities.

DEQ Grant Update

Allows local communities to help low income residents to fix or replace failing septic systems. CED will manage the application process. They are requesting \$2 million and they have the partners on board. Community Sanitization staff does a lot of the heavy lifting and outreach. Grant is due Dec. 14, with funding arriving in April, if awarded. CED would start building a program around this effort.

Commissioner Brummer asked about the limits of funding levels for these systems.

Commissioner Chang – A number of efforts to support homeowners who have failing wells are being made and Neighbor Impact is working on this to help keep homes habitable. Is this something that is already being done? Also, have conversations with Deschutes County Environmental Soils staff. CED is working with Neighbor Impact on this effort.

	<p>Mr. Osmundson– Will they prioritize based on urgency, to with Mr. Aycock said “yes.” There needs to be a demonstration of a low-income household, if there is an environmental threat, etc. CED will develop criteria.</p> <p>Dana and Josh Adult and Youth Education Programs</p> <p>Josh – A joint application was submitted for a Future Ready Work Source Grant, which was awarded. They were successful with their application and were awarded \$300K. In the next round of grants, they can ask for \$750K and looking to expand resources into frontier communities. Josh will possibly add another staff member to support outreach and expansion. Dana – adding the mobile Work Source bus occurs with this current round of funding. Executive Director Baney complimented Josh and Dana and their teams. They have embraced new opportunities that are making changes into the community.</p>	
Program Update	<p>Pertaining to the CORE3 project, Commissioner Brummer mentioned the possibility for the land boundaries be extended in the future for collective use, as BLM lands are adjacent to the property on the east side.</p>	
Executive Director Update	<p>Thank you to Kimberly Banner, COIC’s new Executive Coordinator. Thanks to Mr. Hofbauer for taking on Board meeting logistics.</p> <ul style="list-style-type: none"> • Current Board member appointments sunset on 12/31/22. COIC will reach out to individuals for possible reappointment and/or fill out application. There will not be a January meeting. • Two individuals who are departing the Board – Katy Brooks (served five years on the Board) and Councilor Jay Patrick (served 22 years on the board). We greatly appreciate your commitment and service to the region. Mr. Patrick noted COIC is one of his favorite organizations for which to serve. There is a lot of hard work that goes into getting everyone at the table and making our communities better. • A holiday card is at your table that will provide over 3,000 meals through Neighbor Impact on the Board’s behalf. 	
Roundtable	<ul style="list-style-type: none"> • Commissioner Brummer – Justice Center construction is going well. 	

	<ul style="list-style-type: none"> • Councilor Merritt noted Fri, Sat, and Sun nights there is a Christmas light show at the Fairgrounds. Food donations are welcome. • Ms. Brooks – Looking at how the impact of high housing pricing affects our communities. 91% of businesses said high housing prices are affecting their business. Over 40% of employees were having a hard time paying for basic necessities. Businesses are paying for child care, community sponsored agriculture and other means. Biggest loss of revenue is with the smaller businesses. They are bringing this info to the legislature and they need a collaborative voice in Salem this legislative session. • Councilor Letz – Sisters is without a City manager for another 5 months. There is a new Destination Management Executive Director coming online who starts the beginning of the year. They are taking over the visitor center space. • Ms. Breault – We went live with our brand new CAD/AVL system on our buses that will help CET improve efficiency. • Jillian will send a survey to the Board next week for the strategic planning effort. 	
Adjourn	Chair Broadman adjourned the meeting at 6:52 p.m.	