

**Central Oregon Intergovernmental Council
Board Meeting Minutes**

Date: September 1, 2022	Hybrid Virtual/In Person Meeting	Prepared by: J. Puckett Reviewed by: T. Baney
<p>COIC Board Committee Members: Commissioner Jerry Brummer, Crook County; Councilor Anthony Broadman, City of Bend; Commissioner Wayne Fording, Jefferson County; Councilor Andrea Blum, City of Sisters; Councilor Gabriel Soliz, City of Madras; Councilor Gail Merritt, City of Prineville; Councilor Cathy VanDamme, City of La Pine; Tim Deboodt (representing Timber & Wood Products); Councilor Denise Keeton, City of Metolius; James Lewis (representing Tourism & Recreation); Phil Fine (representing Agribusiness and Agriculture); Councilor Denise Keeton, City of Metolius; Ron Osmundson, representing Underrepresented and Unemployed); Katy Brooks (representing Business and Energy)</p> <p>COIC Staff: Tammy Baney, Executive Director; Michelle Williams, Deputy Director and Fiscal Services Manager; Peter Werner, General Counsel; Deana Fender, Employment Counselor; Andrea Breault, Transportation Director; Hannah Bullock, Human Resources Manager; Josh Lagalo, Youth Training Manager; Dana Dunlap, Adult Program Manager; Sienna Fitzpatrick, CED Program Coordinator.</p>		
Agenda	Discussion	Action Item
Call to Order	Chair Anthony Broadman called the September 1, 2022 meeting of the COIC Board of Directors to order at 5:34 p.m. Tammy Baney facilitated attendance and introductions by roll call. A quorum was present during the meeting.	
Service Story	<p>Deana Fender presented a success story from her involvement with a young couple through her work as a COIC Employment Councilor.</p> <p>Deana began working with a young woman named Judy February 2020. Judy was on medical leave from her job and wanted to acquire her GED in the meantime. She registered for COCC's GED courses. At the same time, a new program came out which provided benefits for tribal members who want to get their GED. A COCC Teacher gave Judy Deana's information to see if she qualified for these new programs.</p> <p>Judy worked in the food service industry as a server/bartender. When her medical leave was complete, it was May 2020 and she did not have a job to return to due to COVID-19. Deane then helped her with signing up for unemployment benefits and looking for other work. At the same time, her husband was laid off due to COVID-19 as well. That is when some disaster mitigation grants became available. Judy and her Husband Juan were both eligible since they lost their work because of COVID.</p>	

	<p>When Juan was young, he had gone through Job Corps and gained experience in tree trimming and arborist work. The couple decided to use those skills to start their own tree trimming business. Deana helped Judy pay for some classes and get her CCB license for Tree Trimming. They eventually got their business up and running because COIC helped pay some of their bills and expenses while they were establishing their business.</p> <p>Two years later, personally, Deana hired them to remove trees on her mother's property. It was special for Deana to see this couple come full circle, change their lives, and become successful in a new industry with the help of COIC and COCC.</p>	
Public Comment	No Public Comment at this time	
Consent Agenda	The consent agenda, including the minutes from the August 4th, 2022 Board of Directors meeting, was moved, seconded, and approved unanimously by the board.	Motion: The consent agenda, was approved. Commissioner Jerry Brummer motioned, and Councilor Denise Keeton seconded; the motion passed unanimously.
Program Update	<p><u>CET</u> Update on the feasibility study and solar panel installation Andrea Breault, Transportation Director, Cascades East Transit</p> <p>Previously in the June 2022 COIC Board meeting, Andrea presented information about a feasibility study that was conducted for installing solar panels on the Bear Creek facility. Two major goals of the feasibility study were to assess how much energy the solar panels could generate and if the system was a good return on investment. CET staff and the organization that conducted the study would like to confirm with the Board that they are going to pursue a grant in late September that would help pay for the materials and installation of the solar panels. If awarded the grant, installation could begin in 2023.</p> <p>The Board confirmed they received this notice and they support CET's efforts to pursue a grant to pay for the materials and installation of the solar panels.</p>	
Program Update	<p>Youth Employment and Training Program Notice of a Future Ready joint grant application</p>	

	<p>Josh Lagalo, Youth Employment and Training Manager Dana Dunlap, Adult Program Manager</p> <p>COIC Youth and Adult programs are informing the board of a Future Ready grant application for which they applied. The amount of the grant is \$383,153.</p> <p>The Youth department is seeking two FTE to be able to expand into Jefferson County by having a full-time Employment Counselor in Jefferson County to serve those areas, and a Program Coordinator with emphasis on program expansion. These funds are designed to expand services into youth interested in healthcare, tech and manufacturing. The goal is to be able to have 20 additional youth internships in Jefferson County in those target industries.</p> <p>The Adult program wishes to use these funds to also expand into more rural areas with a mobile Worksource office. This would consist of a bus that can take these services to less traditionally served locations, or where a Worksource office is not open or accessible to individuals. The cost is roughly \$160,000.</p> <p>A discussion ensued regarding grant oversight and approval from the Board, determining the Executive Director has oversight and authority over grant commitments. The board is involved through the budget process and wishes to be updated throughout the year as needed.</p>	
<p>Roundtable</p>	<p><u>Tim Deboodt</u> There is a lot of interest in drought. Certain groups are looking into the role vegetation in potentially drying up Central Oregon. It is not just perhaps less rain and warmer weather, but an increase in unmanaged vegetation.</p> <p><u>Gail Merrit</u> The City of Prineville is still interested in the Barnes Butte Recreation Area. There is a bike event coming in September. We are going to be putting asphalt on some of the trails. The trail will be a 5k when complete, although not all paved. Combes Flat Road extension to Peters Road is in progress. Road work and water work being completed for the summer.</p> <p><u>Jerry Brummer</u></p>	

Crook County had a very successful fair auction. The total is not all in yet but looks like it was close to \$1.4 Million. Deschutes County was about \$1.6 Million. Crook County Road department has completed their Summer road work.

Katy Brooks

Compliments to Scott and COIC for running Housing 4 All. At the Bend Chamber of Commerce, we are planning which topics we want to bring to the 2023 legislature. We are conducting research with a group called Echo NW. They are going to go through Bend and possibly Redmond and talk to employers and ask if they are able to attract and retain employees due to housing costs. They will calculate the financial impact to those businesses and the economic impact to our region. Preliminary results will be available by December.

Ron Osmundson

I heard talk that CET is going to be working on a fixed route service in the City of Redmond. I would like to know more about that, it would be great for the community. The fair completed last month, which was very successful and the numbers were up. We started the SW Salmon St realignment with Canal. They tore down the old activity center from Redmond Parks and Rec and now Salmon will have direct access to Odem Medo, and Hwy 97.

Andrea Breault

The bus stop construction for the Redmond Deviated Flex-Route service is currently underway. The next driver shift bid will include these routes. Driver recruitment is going well. A new route from Crooked River Ranch to Redmond for shopping and medical visits will begin the Tuesday after Labor Day. Most of our new recruitments are Non-CDL, Full-Time drivers. The training process takes 6-8 weeks and then we help get them tested and licensed.

Katy Brooks

Thank you to Anthony Broadman for speaking to the community on camera after the tragic events that unfolded in the community of Bend. We appreciate you saying what we are all thinking and being a strong representative of the community and just being there for us.

Anthony Broadman

I definitely felt the regional support and after the incident, from all of our partner organizations. It was a horrific night, and certainly will forever change our city. We have a lot of healing to do. I have to commend the public servants who do this community protection work such as the police who run towards

	<p>gunfire or enter a door alone, and the paramedics who are there trying to save the lives. We have amazing law enforcement personnel in this region.</p> <p><u>Wayne Fording</u> Recently the Oregon Watershed Enhancement Board is releasing some drought damages funding. That funding is getting to Soil and Water Conservation districts, or other places where it really needs to be. The drought conditions are better than they were last year, but there are still a lot of dry fields. The rains in May and June really saved the people who rely on water for their livelihoods.</p>	
Executive Director Update	<p>Tammy Baney and Sienna Fitzpatrick presented the draft COIC Diversity, Equity, and Inclusion statement to the board.</p> <p>The statement was adopted by the board after two small revisions to the specific language. Tim Deboodt motioned, and Councilor Denise Keeton seconded; motioned passed unanimously.</p>	<p>Motion: The Statement was approved. Tim Deboodt motioned, and Councilor Denise Keeton seconded; motioned passed unanimously.</p>
Adjourn	Chair Broadman adjourned the meeting at 6:28 p.m.	