

**Central Oregon Intergovernmental Council  
Executive Committee Meeting Minutes**

Date: April 7, 2022	Virtual Meeting - Conference call	Prepared by: H. Bullock Reviewed by: T. Baney
<p><b>COIC Executive Committee Member:</b> Councilor Anthony Broadman, City of Bend; Councilor Jay Patrick, City of Redmond; Commissioner Phil Chang, Deschutes County; Commissioner Wayne Fording, Jefferson County;</p> <p><b>COIC Staff:</b> Tammy Baney, Executive Director; Michelle Williams, Fiscal Services Manager; Peter Werner, General Counsel; Hannah Bullock, Executive Assistant; Derek Hofbauer, Outreach and Engagement Administrator;</p> <p><b>Guests:</b> None</p>		
<b>Agenda</b>	<b>Discussion</b>	<b>Action Item</b>
<p><b>Call to Order</b></p>	<p>Chair Anthony Broadman called the April 7, 2022, meeting of the COIC Executive Committee to order at 4:36 p.m. A quorum was present.</p>	
<p><b>Approval of Executive Committee Minutes</b></p>	<p>Commissioner Wayne Fording moved to approve the minutes from the March 3, 2022 meeting as written; Vice-Chair Jay Patrick seconded; the motion carried.</p>	<p><b>Motion:</b> Commissioner Wayne Fording moved to approve the minutes from the March 3, 2022 meeting as written; Vice-Chair Jay Patrick seconded; the motion carried.</p>
<p><b>Agenda Review</b></p>	<p>Executive Director Tammy Baney noted that there was one item added to the consent agenda, the updated Equal Employment Opportunity (EEO) Program. She also noted she had not heard from any Board member regarding an item on the consent agenda to be taken off for further discussion. It was confirmed that no requests were made to take an item off the consent agenda.</p> <p>Baney then reviewed with the Committee the agenda for the Board meeting:</p> <ul style="list-style-type: none"> <li>• Derek Hofbauer, Outreach and Engagement Administrator, will present the service story.</li> </ul>	

	<ul style="list-style-type: none"> <li>• Tammy Baney, Executive Director, and Michelle Williams, Deputy Director and Fiscal Manager, will provide updates and request Board approval on new Budget Committee members, the proposed budget calendar, and a resolution to approve budget appropriations for Covid-19 grant programs.</li> <li>• Jillian Taylor, Business Consultant &amp; Coach from Jillian Taylor Consulting, will present the strategic planning process overview.</li> <li>• Rachel Zakem, CET Transit Planning Specialist will present an information update on the new CET Asset and Facility Guide</li> <li>• Scott Aycock, Community &amp; Economic Development Director &amp; Josh Lagalo, Youth Employment &amp; Training Manager, will present an update on the Central Oregon Wildfire Workforce Partnership and Senate Bill 762 grant application.</li> <li>• Patrick Germick, Loan Officer, will present and request approval for loans under the EDA cares act.</li> </ul>	
<b>Executive Update</b>	<p>Executive Director, Tammy Baney, shared the following updates:</p> <ul style="list-style-type: none"> <li>• The moving of the Warm Springs commissary building has been completed and the meaningful impact of this project was noted. There is a plan to make the building a small business incubator for tribal entrepreneurs.</li> <li>• Union negotiations are complete and we are implementing the new Certified Bargaining Agreement (CBA).</li> <li>• COIC is hiring drivers and the CED team is also growing with new positions posted.</li> </ul>	
<b>Adjourn</b>	Chair Broadman adjourned the meeting of the COIC Executive Committee at 5:01 p.m.	