

**Central Oregon Intergovernmental Council
Board Meeting Minutes**

Date: March 3, 2022	Virtual Meeting - Conference call	Prepared by: H. Bullock Reviewed by: T. Baney
<p>COIC Board Committee Members: Commissioner Phil Chang, Deschutes County; Commissioner Jerry Brummer, Crook County; Councilor Anthony Broadman, City of Bend; Councilor Jennifer Letz, City of Sisters; Councilor Gretchen Schlie, City of Culver; Councilor Barb Campbell, City of Bend; Councilor Denise Keeton, City of Metolius; Councilor Gabriel Soliz, City of Madras; Tim Deboodt (representing Timber & Wood Products); James Lewis (representing Tourism & Recreation); Phil Fine (representing Agribusiness & Agriculture); Ron Osmundson (representing Unemployed & Underemployed);</p> <p>COIC Staff: Tammy Baney, Executive Director; Michelle Williams, Deputy Director and Fiscal Services Manager; Peter Werner, General Counsel; Hannah Bullock, Executive Administrative Assistant; Andrea Breault, Transportation Director; Josh Lagalo, Youth Employment & Training Manager; Dana Dunlap, Adult Program Manager; Scott Aycock, CED Director; Shelby Knight, Resilience Planner; Patrick Jordan, Youth Education Manager; Debra Sayre, Classroom Instructor; Laurie Harrer, Youth Employment Counselor;</p> <p>Guests: Shawn Stanfill; Ken Keeton; Laura Handy, Executive Director, Heart of Oregon Corps; Theresa Conley, Regional Transit Coordinator, ODOT Region 4;</p>		
Agenda	Discussion	Action Item
Call to Order	Chair Broadman called the March 3 rd meeting of the COIC Board of Directors to order at 5:35 p.m. Chair Broadman facilitated attendance and introductions by roll call. A quorum was present during the meeting.	
Public Comment	<p>Shawn Stanfill with the Veteran Healing Memorial shared for the need for transportation for veterans. He explained the goal of veteran’s helping veterans as a way to help meet the need, especially those veterans who need extra assistance at their appointments. He requested any support COIC/CET could offer in meeting this goal.</p> <p>Andrea Breault, Transportation Director, provided a brief explanation of a 2020 grant that provided funding for providing rides for veterans, as well as some challenges and successes. Although there were labor shortages the program has been able to successfully respond to calls and has secured additional funding to continue the program. She also shared that CET is providing a financial incentive to providers to take rides for the Rural Veteran’s Healthcare Transportation program.</p>	

	<p>Theresa Conley, ODOT Region 4 Regional Transit Coordinator, shared about the Rural Veteran's Healthcare Transportation Program as well as reminder on requirements and regulations to consider as we look at creative solutions.</p> <p>Phil Fine asked about the feasibility of having veteran's drive other veterans and if special training is required. Andrea Breault provided a summary of some of the requirements for driving non-CDL vehicles including vehicle insurance considerations, driver employment background checks, testing, and training.</p>	
Service Story	<p>Debra Sayre, Classroom Instructor and Laurie Harrer, Youth Employment Counselor shared a story about a student who enrolled with COIC after struggling with school previously. They provided additional assistance and a quiet setting for testing. This student has gone from having no tests completed to having three tests done and is working towards completing classes for graduation. In discussing future goals and interests for work, this student shared he is interested in owning his own woodworking shop and hopes to be the first in his generation of family to graduate high school. COIC staff helped to connect him with a job at La Pine Parks and Rec to gain hands-on experience, job leadership experience, work skills. In this job he excelled working with tools and discovered that he could also be a wonderful mentor to younger kids in the afterschool program. He is working on his resume and cover letter and focusing on finishing his education to graduate and make his family proud.</p>	
Consent Agenda	<p>The consent agenda, including the minutes from the February 3, 2022 Board of Directors meeting, was moved, seconded, and approved unanimously by the board.</p>	<p>Motion: The consent agenda, was approved. Councilor Denise Keeton motioned and Commissioner Jerry Brummer seconded; the motion passed unanimously.</p>
Program Updates	<p><u>CED + YOUTH EMPLOYMENT</u></p> <p>Senate Bill 762 - Request Approval to Submit Grant Application Scott Aycok, Community & Economic Development Director & Josh Lagalo, Youth Employment & Training Manager, and Shelby Knight, Resilience Planner, provided an explanation of an upcoming grant application they would like to request approval to apply for. SB 762 brings funds to the State to reduce wildfire risk to communities and critical infrastructure and to help create wildfire adapted communities</p>	

	<p>and engage youth and young adults in workforce activities. COIC plans to partner with Heart of Oregon Corp to apply for funds together.</p> <p>Laura Handy, Executive Director, Heart of Oregon Corp shared about the goal of having the SB 762 resources be a regional coordinated effort to maximize the benefits. She also shared about efforts that are in place to help make this a sustainable program for the State.</p> <p>Councilor Gabriel Soliz motioned to approve the request to apply for the grant under SB 762 up to the maximum of 1 million dollars; Councilor Denise Keeton seconded; the motion passed unanimously.</p> <p><u>TRANSPORTATION</u></p> <p>Transportation Metrics Review Discussion Andrea Breault, Transportation Director</p> <p>Andrea Breault shared a revised and updated format for the CET Monthly report based on recent feedback from the Board.</p>	<p>Motion: Councilor Gabriel Soliz motioned to approve the request to apply for the grant under SB 762 up to the maximum of 1 million dollars; Councilor Denise Keeton seconded; the motion passed unanimously.</p>
<p>Executive Director Update</p>	<p>Tammy Baney, Executive Director, shared the following updates:</p> <ul style="list-style-type: none"> • ATU union negotiations are wrapping up • Kicking of Strategic planning process and a consultant has been selected – Jillian Taylor Consulting • HR manager position transition – COIC is utilizing a service called HR Answers through SDIS insurance services to supplement support for this department. • Meeting with the City Managers and defining the infrastructure priority list for the region 	
<p>Regional Round Table</p>	<p>Phil Fine asked a question of Commissioner Phil Chang, if Deschutes County had passed a drought declaration for this year. Phil Chang shared that they had not yet, but that a request had been made from COID.</p> <p>Andrea Breault, Transportation Director, shared that CET expects two new bus stops in Terrebonne and in Tumalo in 2023-2024.</p> <p>Councilor Gretchen Schlie shared that August 20th will be the crawdad festival in Culver.</p>	

	<p>Chair Broadman shared that the Senate passed HB4123 for coordinated homelessness services.</p> <p>Ron Osmundson asked how the electronic feasibility study is going for buses. Andrea Breault shared that they will be providing an update on the electronic feasibility study in coming months as the study wraps up.</p> <p>Councilor Gabriel Soliz shared about pedestrian fatalities in Madras. The City of Madras would like to request assistance from COIC and ODOT to enhance crosswalks within the City of Madras. CET will reach out to City Manager to discuss.</p> <p>Tim Deboodt shared that the Bureau of Land Management (BLM) announced that they would review sage grouse management plans and encouraged participation in those discussions.</p>	
Adjourn	Chair Broadman adjourned the meeting at 6:49 p.m.	