

**Central Oregon Intergovernmental Council  
Executive Committee Meeting Minutes**

Date: March 3, 2022	Virtual Meeting - Conference call	Prepared by: H. Bullock Reviewed by: T. Baney
<p><b>COIC Executive Committee Member:</b> Councilor Anthony Broadman, City of Bend; Commissioner Jerry Brummer, Crook County; Commissioner Phil Chang, Deschutes County;</p> <p><b>COIC Staff:</b> Tammy Baney, Executive Director; Michelle Williams, Fiscal Services Manager; Peter Werner, General Counsel; Hannah Bullock, Executive Assistant;</p> <p><b>Guests:</b> None</p>		
<b>Agenda</b>	<b>Discussion</b>	<b>Action Item</b>
<b>Call to Order</b>	Chair Broadman called the March 3, 2022, meeting of the COIC Executive Committee to order at 4:35 p.m. A quorum was present.	
<b>Approval of Executive Committee Minutes</b>	Commissioner Jerry Brummer moved to approve the minutes from the February 3, 2022 meeting as written; Commissioner Phil Chang seconded; the motion carried.	<b>Motion:</b> Commissioner Jerry Brummer moved to approve the minutes from the February 3, 2022 meeting as written; Commissioner Phil Chang seconded; the motion carried.
<b>Agenda Review</b>	<p>Executive Director Tammy Baney noted she had not heard from any Board member regarding an item on the consent agenda to be taken off for further discussion. It was confirmed that no requests were made to take an item off the consent agenda.</p> <p>Baney then reviewed with the Committee the agenda for the Board meeting:</p> <ul style="list-style-type: none"> <li>• It was noted that there is expected to be public comment and that we would move that up to first on the agenda and that an ODOT representative will also be prepared to speak during the public comment portion and answer questions.</li> </ul>	

	<ul style="list-style-type: none"> <li>• Laurie Harrer, Youth Employment Counselor &amp; Deb Sayre, Classroom Instructor will present the service story.</li> <li>• Scott Aycok, Community &amp; Economic Development Director, Josh Lagalo, Youth Employment &amp; Training Manager, and Laura Handy Executive Director of Heart of Oregon Corps will present on Senate Bill 762 and requesting approval to submit a grant application.</li> <li>• Andrea Breault, Transportation Director, will present an update on the new format for Cascades East Transit Monthly Management Report.</li> </ul>	
<b>Executive Update</b>	<p>Executive Director, Tammy Baney, shared the following updates:</p> <ul style="list-style-type: none"> <li>• ATU union negotiations are wrapping up</li> <li>• Kicking of Strategic planning process</li> <li>• HR manager position transition</li> <li>• Meeting with the City Managers and defining the infrastructure priority list for the region</li> </ul>	
<b>Other Items</b>	<ul style="list-style-type: none"> <li>• Request to raise the self-imposed EDA loan cap of \$250k, of which anything above that would come to the Board for approval or denial. The EDA would like to have a formal action for a higher loan cap, rather than bringing each item individually to the Board to have the cap raised. The loans themselves will still come to the Board for approval.</li> <li>• Commissioner Phil Chang motioned to approve the request to raise COIC's EDA Loan amount from \$250k to \$500k on a case by case basis through December of 2022. The Executive Committee directs the loan officer to put additional emphasis on collateral and strength to debt service for any loan above \$250k; Commissioner Jerry Brummer seconded; the motion passed unanimously.</li> </ul>	<p><b>Motion:</b> Commissioner Phil Chang motioned to increase the cap on EDA loans from \$250k to \$500k on a case by case basis through December 2022 with additional emphasis on collateral and strength to debt service on any loan above \$250k; Commissioner Jerry Brummer seconded; the motion passed unanimously.</p>
<b>Executive Session: Labor Negotiations ORS 192.660(2)(h)</b>	<p>Executive Session - To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.</p>	

<b>Executive Session: Labor Negotiations ORS 192.660(2)(d)</b>	Executive Session – discussion and update on Labor Negotiations.	
<b>Adjourn</b>	Chair Broadman adjourned the meeting of the COIC Executive Committee at 5:21 p.m.	