

**Central Oregon Intergovernmental Council
Executive Committee Meeting Minutes**

Date: January 6, 2022	Virtual Meeting - Conference call	Prepared by: H. Bullock Reviewed by: T. Baney
<p>COIC Executive Committee Member: Councilor Anthony Broadman, City of Bend; Commissioner Jerry Brummer, Crook County; Commissioner Patti Adair, Deschutes County; Commissioner Wayne Fording, Jefferson County; COIC Staff: Tammy Baney, Executive Director; Michelle Williams, Fiscal Services Manager; Peter Werner, Legal Counsel; Hannah Bullock, Executive Assistant; Guests: None</p>		
Agenda	Discussion	Action Item
Call to Order	Chair Broadman called the January 6, 2022, meeting of the COIC Executive Committee to order at 4:38 p.m. A quorum was present.	
Approval of Executive Committee Minutes	Commissioner Jerry Brummer moved to approve the minutes from the December 2, 2021 meeting as written; Commissioner Patti Adair seconded; the motion carried.	Motion: Commissioner Jerry Brummer moved to approve the minutes from the December 2, 2021 meeting as written; Commissioner Patti Adair seconded; the motion carried.
Agenda Review	<p>Executive Director Tammy Baney noted she had not heard from any Board member regarding an item on the consent agenda to be taken off for further discussion. It was confirmed that no requests were made to take an item off the consent agenda.</p> <p>Baney then reviewed with the Committee the agenda for the Board meeting:</p> <ul style="list-style-type: none"> • Matthew Romero, Adult Employment Counselor, will be sharing the service story this month. • Public Comment – none that we are aware of. • Board Member thanks and welcoming of new Board Member. • Election of Board Leadership, Officers, and Executive Committee Members 	

	<ul style="list-style-type: none">• Resolution #325 to authorize agents to conduct business with the bank• Rachel Zakem, Transit Planning Specialist, will provide an update on CET new proposed bus stop improvements.	
Executive Update	<p>Executive Director, Tammy Baney, shared the following updates:</p> <ul style="list-style-type: none">• Two new partnerships. One with Heart of Oregon Corps; partnering to support their education program. The other new partnership is with Bethlehem Inn; using our mobile lab and having adult employment counselors working with individuals living at the shelter. This includes working on soft skills, retraining, and resume building as well as working with employers on coaching and interview prep to help individuals seeking employment. The COIC team will provide an overview of the program to the Board at the February meeting.	
Adjourn	Chair Broadman adjourned the meeting of the COIC Executive Committee at 5:04 p.m.	