

**Central Oregon Intergovernmental Council
Executive Committee Meeting Minutes**

Date: December 2, 2021	Virtual Meeting - Conference call	Prepared by: H. Bullock Reviewed by: T. Baney
<p>COIC Executive Committee Member: Councilor Anthony Broadman, City of Bend; Commissioner Jerry Brummer, Crook County; Commissioner Patti Adair, Deschutes County; Commissioner Wayne Fording, Jefferson County;</p> <p>COIC Staff: Tammy Baney, Executive Director; Michelle Williams, Fiscal Services Manager; Peter Werner, Legal Counsel; Racheal Nellis, HR Manager; Hannah Bullock, Executive Assistant;</p> <p>Guests: None</p>		
Agenda	Discussion	Action Item
Call to Order	Chair Broadman called the December 2, 2021, meeting of the COIC Executive Committee to order at 4:39 p.m. A quorum was present.	
Approval of Executive Committee Minutes	Commissioner Jerry Brummer moved to approve the minutes from the November 4, 2021 meeting as written; Commissioner Patti Adair seconded; the motion carried.	Motion: Commissioner Jerry Brummer moved to approve the minutes from the November 4, 2021 meeting as written; Commissioner Patti Adair seconded; the motion carried.
Labor Negotiations	It was noted that labor negotiations are moving forward on schedule and expect to be finalized in February.	
Agenda Review	Executive Director Tammy Baney noted she had not heard from any Board member regarding an item on the consent agenda to be taken off for further discussion. It was confirmed that no requests were made to take an item off the consent agenda.	

	<p>Baney then reviewed with the Committee the agenda for the Board meeting:</p> <ul style="list-style-type: none"> • Jeff Warren, Youth Employment Counselor, will be sharing the service story this month. • There will also be a recognition of Jeff Warren and a recent award he received. It was noted that this item will be moved up on the agenda to be immediately after Jeff presents the service story. • Public Comment – none that we are aware of. • Scott Aycock, Community & Economic Development Director, will be presenting the Covid-19 Economic Recovery Plan Consideration for Adoption. It was noted that this agenda item will be moved up to immediately after Public Comment due to scheduling. • The Boards options for electing leadership will be outlined. • Patrick Germick, Loan Officer, will provide an overview and request approval of loans under EDA Cares Act. • Rachel Zakem, Transit Planning Specialist, will provide an update on CET bus stop improvements. 	
Executive Update	<p>Executive Director, Tammy Baney, shared the following updates:</p> <ul style="list-style-type: none"> • Hawthorne water incident repairs are underway. • COIC has struggled with workforce in terms of drivers and continues to work creatively with partners to meet the need for transportation. • The IT transition to a 3rd party provider is going well and Brette Mahan in IT has been doing an excellent job. • Strategic planning is moving forward and we have received one proposal and hoping for a couple more. 	
COIC Policy for COVID 19 Emergency Temporary Standards	<p>COIC Policy for COVID 19 Emergency Temporary Standards – Contingent on Federal Approval. Tammy Baney, Executive Director, presented a policy for COIC to be implemented contingent on Federal requirements.</p> <p>Commissioner Wayne Fording motioned that should a policy be required to be implemented before the next Board meeting that the Executive Committee designates COIC staff to adopt the policy as presented up to and including any revisions or requirements from the State or Federal government; Commissioner Jerry Brummer seconded the motion; the motion carried unanimously.</p>	<p>Motion: Commissioner Wayne Fording motioned that should a policy be required to be implemented before the next Board meeting that the Executive Committee designates COIC staff to adopt the policy as</p>

		presented up to and including any revisions or requirements from the State or Federal government; Commissioner Jerry Brummer seconded the motion; the motion carried unanimously.
Adjourn	Chair Broadman adjourned the meeting of the COIC Executive Committee at 5:16 p.m.	