

**Central Oregon Intergovernmental Council
Executive Committee Meeting Minutes**

Date: October 7, 2021	Virtual Meeting - Conference call	Prepared by: H. Bullock Reviewed by: T. Baney
<p>COIC Executive Committee Member: Councilor Bartt Brick, City of Madras; Councilor Anthony Broadman, City of Bend; Commissioner Jerry Brummer, Crook County; Commissioner Patti Adair, Deschutes County COIC Staff: Tammy Baney, Executive Director; Michelle Williams, Fiscal Services Manager; Peter Werner, Legal Counsel; Racheal Nellis, HR Manager; Hannah Bullock, Executive Assistant; Guests: None</p>		
Agenda	Discussion	Action Item
Call to Order	Chair Brick called the October 7, 2021, meeting of the COIC Executive Committee to order at 4:34 p.m. A quorum was present.	
Approval of Executive Committee Minutes	Councilor Broadman moved to approve the minutes from the September 2, 2021 meeting as written; Commissioner Adair seconded; the motion carried.	Motion: Councilor Broadman moved to approve the minutes from the September 2, 2021 meeting as written; Commissioner Adair seconded; the motion carried.
Agenda Review	<p>Executive Director Tammy Baney noted she had not heard from any Board member regarding an item on the consent agenda to be taken off for further discussion. It was confirmed that no requests were made to take an item off the consent agenda.</p> <p>Baney then reviewed with the Committee the agenda for the Board meeting:</p> <ul style="list-style-type: none"> • Derek Hofbauer, Outreach and Engagement Administrator, will be sharing the service story this month • Public Comment – none that we are aware of. • We will welcome two new Board members from La Pine. • There will be a request for Board approval to begin strategic planning efforts. • Michelle Williams, Deputy Director and Fiscal Manager will provide an overview of financial reports. 	

	<ul style="list-style-type: none"> • Scott Aycock, Community & Economic Development Director will share an update on the Covid-19 Economic Recovery Plan. 	
Executive Update	<p>Executive Director, Tammy Baney, shared that there will be a transition within the IT Department since the current IT Manager is planning to leave. COIC will temporarily work with an outside IT company while we assess internal needs before filling that position.</p> <p>Other updates included:</p> <p>November Board meeting we are planning to be in person as well as continue to offer virtual access.</p> <p>Office shuffle is nearly complete, however we are still working through repairs at Hawthorne due to water damage.</p> <p>The Homeless Leadership Collation has requested a proposal to see what it would look like for COIC to be their sponsor organization. Additional details to come on this topic.</p> <p>We will be coming before Board and Councils soon with an update on COIC and the Regional Housing Council.</p>	
ATU Collective Bargaining Update	<p>Tammy Baney shared an update that the ATU union bargaining process will begin in November. The current contract sunsets Dec 31st. The bylaws allow for the Executive Committee to allow for the Executive Director and COIC team to move forward with bargaining process and approval of the contract. The COIC team will keep the Executive Committee informed of outcomes and will engage the Executive Committee should something come up that is of concern. Chair Brick asked the Executive Committee if there were any concerns with this plan for handling the process; no concerns were stated.</p>	
Other Items	<p>It was shared that Chair Brick will be moving/relocating from the area and therefore will be resigning as COIC Board Chair after the November meeting. Vice-Chair Broadman will step in as Chair until Board elections in January.</p>	
Adjourn	<p>Chair Brick adjourned the meeting of the COIC Executive Committee at 5:06 p.m.</p>	