

Central Oregon Intergovernmental Council  
BOARD AGENDA



Thursday, September 2, 2021  
5:30 pm -7:30 pm

Join Zoom Meeting

<https://us02web.zoom.us/j/89045697432?pwd=NWtjRkFPaU9odGpEZkFybjc4c2hndz09>

Meeting ID: 890 4569 7432

Passcode: 230759

To dial by phone: 1 (253) 215 8782

Meeting ID 890 4569 7432

Passcode: 230759

- |             |   |  |                               |
|-------------|---|--|-------------------------------|
| 5:30 - 5:35 | 1 | <b><u>Call to Order and Introductions</u></b>  |                               |
| 5:35 – 5:40 | 2 | <b><u>Service Story</u></b><br><i>Jenny Porfily, Employment Counselor</i>  |                               |
| 5:40 – 5:43 | 3 | <b><u>Public Comment</u></b>   |                               |
| 5:43 – 5:45 | 4 | <b><u>Consent Agenda</u></b>   | <b>Action/Attachments A-D</b> |
|             |   | a – Approval of Board Minutes: August 5, 2021  | Attachment A                  |
|             |   | b – Financial Reports: July 2021   | Attachment B                  |
|             |   | c – Staff Reports: August 2021   | Attachment C                  |
|             |   | c – Cascades East Transit Monthly Management Report: June/July 2021  | Attachment D                  |
|             | 5 | <b><u>Administrative</u></b>   | <b>Action/Attachments E-F</b> |
| 5:45 – 5:47 |   | <b><u>Staff Recognition- Kelly Perkins</u></b><br><i>Racheal Nellis, HR Manager</i>  |                               |
| 5:47 – 6:00 |   | <b><u>Review of Board Practices Assessment; Special Districts Association of Oregon</u></b><br><i>Tammy Baney, COIC Executive Director</i> | Attachment E                  |
| 6:00 – 6:05 |   | <b><u>Youth Education Program Update; Introduction of Patrick Jordan</u></b><br><i>Tammy Baney, COIC Executive Director</i>                |                               |
| 6:05 – 6:10 |   | <b><u>Request for New HR Position, Resolution #323</u></b><br><i>Racheal Nellis, HR Manager</i>  | Attachment F                  |

**Example Motion:** “I move that the COIC staff proceed with adding a Senior Human Resources Generalist position to the Human Resources team using funds reallocated from Operating Contingencies to Personnel Services as specified in Resolution #323”.

- 6**      **Program Updates**      **Action/Attachments G-H**
- Cascades East Transit
- 6:10 – 6:40**      Cascades East Transit Optimization Study  
*Ross Peterson, Principal, Access & Mobility Solutions, LLC*
- 6:40 – 6:45**      Update on FTA Required Public Transit Safety Action Plan      Action- Attachment G  
*Andrea Breault, Cascades East Transit Transportation Director*
- Example Motion:** “I move to approve the 2021 Public Transit Safety Action Plan revisions for Cascades East Transit”
- Adult Education and Training
- 6:45 – 6:55**      Informational Overview on the Adult Education and Training      Attachment H  
Department Program Year 2020-2021  
*Dana Dunlap, Adult Education and Training Program Manager*
- 6:55 – 7:00**      **7**      **Executive Director Update**
- 7:00 – 7:20**      **8**      **Regional Round Table**
- 9**      **Other Business/Announcements**  
*These can be any items not included on the agenda that the Commissioners wish to discuss as part of the meeting, pursuant to ORS 192.640. \_\_\_\_\_ At any time during the meeting, an executive session could be called to address issues relating to ORS 192.660(2)(e), real property negotiations; ORS 192.660(2)(h), litigation; ORS 192.660(2)(d), labor negotiations; ORS 192.660(2)(b), personnel issues; or other executive session categories. Executive sessions are closed to the public; however, with few exceptions and under specific guidelines, are open to the media.*
- 10**      **Adjourn**