

**Central Oregon Intergovernmental Council
Board Meeting Minutes**

Date: June 17, 2021	Virtual Meeting - Conference call	Prepared by: H. Bullock Reviewed by: T. Baney
<p>COIC Board Committee Members: Commissioner Jerry Brummer, Crook County; Commissioner Patti Adair, Deschutes County; Councilor Bartt Brick, City of Madras; Councilor Anthony Broadman, City of Bend; Councilor Gretchen Schlie, City of Culver; Councilor Jennifer Letz, City of Sisters; Commissioner Mae Huston, Jefferson County; Ron Osmundson (representing Unemployed and Underemployed); Tim Deboodt (representing Timber and Wood Products); COIC Staff: Tammy Baney, Executive Director; Michelle Williams, Deputy Director and Fiscal Services Manager; Peter Werner, Legal Counsel; Andrea Breault, CET Transportation Director; Hannah Bullock, Executive Administrative Assistant Guests: None</p>		
Agenda	Discussion	Action Item
Call to Order	Chair Brick called the June 17th meeting of the COIC Board of Directors to order at 5:39 p.m. Chair Brick facilitated attendance and introductions by roll call. A quorum was present during the meeting.	
Public Comment	None	
Consent Agenda	The consent agenda, including the minutes from the May 6, 2021 Board of Directors meeting as written, was moved, seconded, and approved unanimously by the board.	Motion: The consent agenda was approved. Commissioner Jerry Brummer motioned and Vice Chair Anthony Broadman seconded; the motion passed unanimously.
Administrative	Public Hearing: Michelle Williams, Deputy Director and Fiscal Manager, presented on the 2020-2021 Supplemental Budget and the 2021-2022 Proposed Budget.	

	<p>The personnel budget for transportation employees was discussed by Chair Bartt Brick, Commissioner Patti Adair, Deputy Director/Fiscal Manager Michelle Williams, and Executive Director Tammy Baney.</p> <p>Vice Chair Anthony Broadman asked a question regarding labor shortage and impact to organization and budget if additional pay increases were to be needed. Deputy Director Michelle Williams said if affordable with available funds, COIC would come back with a supplemental request as needed.</p> <p>Chair Bartt Brick asked if the fuel expense line is large enough considering increasing costs. Commissioner Patti Adair seconded this question. Deputy Director Michelle Williams shared that due to an RFP completed for fuel services last year COIC has a preexisting contract which is keeping costs competitive.</p> <p><u>Resolution 320</u> Vice Chair Anthony Broadman moved that the COIC Board approve and adopt Resolution 320, ADOPTING SUPPLEMENTAL BUDGET, with Fiscal Year 2020-2021 General Fund total of \$29,653,149 and a Special Fund total of \$418,909, and to be filed with the Oregon State Department of Revenue on or before July 15, 2021. Commissioner Jerry Brummer seconded; the motion passed unanimously.</p> <p><u>Resolution 321</u> Commissioner Jerry Brummer moved that the COIC Board approve and adopt Resolution 321, MAKING SUPPLEMENTAL APPROPRIATIONS, with a General Fund total of \$29,653,149 and a Special Fund total of \$418,909, and to be filed with the Oregon State Department of Revenue on or before July 15, 2021. Vice Chair Anthony Broadman seconded; the motion passed unanimously.</p> <p><u>Resolution 318</u> Ron Osmundson moved that the COIC Board approve and adopt Resolution 318, ADOPTING THE BUDGET, with a Fiscal Year 2021-2022 General Fund total of \$28,016,887 and a Special Fund total of \$3,913,252, and to be filed with the Oregon State Department of Revenue on or before July 15, 2021. Councilor Gretchen Schlie seconded; the motion passed unanimously.</p>	<p>Motion: Vice Chair Anthony Broadman motioned to approve Resolution 320; Commissioner Jerry Brummer seconded; the motion passed unanimously.</p> <p>Motion: Commissioner Jerry Brummer motioned to approve Resolution 321; Vice Chair Anthony Broadman seconded; the motion passed unanimously.</p> <p>Motion: Ron Osmundson motioned to approve Resolution 318; Councilor Gretchen Schlie seconded; the motion passed unanimously.</p>
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Other Items	<p>Chair Bartt Brick shared that the Executive Committee has completed an annual review and performance evaluation for Executive Director Tammy Baney and found her performance to be exceptional. Chair Brick entertained a motion to approve the evaluation and increase in compensation consistent with her contract. Vice Chair Anthony Broadman motioned to approve the evaluation and compensation change; Commissioner Jerry Brummer seconded; the motion passed unanimously.</p>	<p>Motion: Vice Chair Anthony Broadman motioned to approve the Executive Director's evaluation and compensation change; Commissioner Jerry Brummer seconded; the motion passed unanimously.</p>
Adjourn	<p>Chair Brick adjourned the meeting at 7:00 p.m.</p>	