

**Central Oregon Intergovernmental Council  
Executive Committee Meeting Minutes**

Date: November 5, 2020	Virtual Meeting - Conference call	Prepared by: H. Bullock Reviewed by: T. Baney
<p><b>COIC Executive Committee Member:</b> Commissioner Jerry Brummer, Crook County; Commissioner Patti Adair, Deschutes County; Councilor Bartt Brick, City of Madras, Councilor Bruce Abernethy, City of Bend, and Councilor Don Greiner, City of La Pine</p> <p><b>COIC Staff:</b> Tammy Baney, Executive Director; Michelle Williams, Fiscal Services Manager; Peter Werner, Legal Counsel; Derek Hofbauer, Outreach and Engagement Administrator</p> <p><b>Guests:</b> Anthony Broadman; City of Bend Council Elect</p>		
<b>Agenda</b>	<b>Discussion</b>	<b>Action Item</b>
<b>Call to Order</b>	Chair Brummer called the November 5, 2020, meeting of the COIC Executive Committee to order at 5:00 pm.	
<b>Approval of Executive Committee Minutes</b>	Chair Brummer informed the Committee that the first item of business is to approve the minutes from the October 1, 2020 COIC Executive Committee meeting. He asked if anyone had any suggestions or changes to the minutes. Commissioner Adair moved to approve the minutes from the October 1, 2020 meeting as written, Commissioner Fording seconded; the motion carried.	<b>Motion:</b> Commissioner Adair moved to approve the minutes from the October 1, 2020 meeting as written, Commissioner Fording seconded; the motion carried.
<b>Agenda Review</b>	<p>Executive Director, Tammy Baney gave an overview of the members of the Executive Committee. She noted that Chair Brummer would need to leave after the Executive Committee Meeting and that Vice Chair Bruce Abernethy would be leading the rest of Board meeting. She noted that the meeting will begin with a service story from Ryan Huff, an employment councilor.</p> <p>Tammy Baney noted she had not heard from any Board member regarding an item on the consent agenda to be taken off for further discussion. It was confirmed that no requests were made to take an item off the consent agenda for further discussion.</p> <p>Tammy Baney reported that COIC's Legal Counsel, Peter Werner, will provide recommendations to the full Board regarding COIC the Bylaws and Articles of Agreement.</p>	

	<p>Tammy Baney discussed Board member appointments which are up for appointment for 2021-2022 time period. We are hoping to have all appointments completed in time for February Board meeting. There will not be a January Board meeting this year.</p> <p>Tammy Baney then reviewed with the Committee the agenda for the Board meeting.</p> <ul style="list-style-type: none"> <li>• Andrea Breault, Interim Transportation Director, who will be discussing changes to Route 11, updates on Hawthorne Station and the parking lot and impact on surrounding areas.</li> <li>• Derek Hofbauer will also be discussing Route 31 and La Pine and Sun River service.</li> <li>• Scott Aycock will be introducing the new grants and loans officer Patrick Germick.</li> <li>• Will go over small business grants programs. Will be asking for guidance on receiving limited turnaround grant opportunities and would like to hear what the priority is from the Board on where to focus attention.</li> <li>• Will also discuss small business loans program, Covid recovery loans next steps, EDA revolving loan fund and work plan which is an action item in the packet.</li> <li>• Will have GFOA award and update from Tammy.</li> <li>• Update on Executive Assistant for COIC</li> <li>• A round table and announcements are set for the latter part of the agenda. At this time we are not planning to have an in-person meetings for foreseeable future.</li> </ul>	
Adjourn	Chair Brummer adjourned the meeting of the COIC Executive Committee at 5:20 pm.	