

**Central Oregon Intergovernmental Council  
Executive Committee Meeting Minutes**

Date: October 1, 2020	Virtual Meeting - Conference call	Prepared by: D. Hofbauer Reviewed by: T. Baney
<p><b>COIC Executive Committee Member:</b> Commissioner Jerry Brummer, Crook County; Commissioner Patti Adair, Deschutes County; Councilor Bartt Brick, City of Madras, Councilor Bruce Abernethy, City of Bend, and Councilor Don Greiner, City of La Pine</p> <p><b>COIC Staff:</b> Tammy Baney, Executive Director; Michelle Williams, Fiscal Services Manager; Peter Werner, Legal Counsel; Derek Hofbauer, Outreach and Engagement Administrator</p>		
<b>Agenda</b>	<b>Discussion</b>	<b>Action Item</b>
<b>Call to Order</b>	Chair Brummer called the October 1, 2020, meeting of the COIC Executive Committee to order at 5:30 pm.	
<b>Approval of Executive Committee Minutes</b>	Chair Brummer informed the Committee that the first item of business is to approve the minutes from the September 3, 2020 COIC Executive Committee meeting. He asked if anyone had any suggestions or changes to the minutes. Commissioner Adair moved to approve the minutes from the September 3, 2020 meeting as written, Commissioner Brummer seconded; the motion carried.	<b>Motion:</b> Commissioner Adair moved to approve the minutes from the September 3, 2020 meeting as written, Commissioner Brummer seconded; the motion carried.
<b>Agenda Review</b>	<p>Executive Director, Tammy Baney reviewed with the Committee the agenda for the Board meeting. She noted that the meeting will begin with a service story from Kassi Page, an employee representing the CET call center.</p> <p>Ms. Baney noted she had not heard from any Board member regarding an item on the consent agenda to be taken off for further discussion. It was confirmed that no requests were made to take an item off the consent agenda for further discussion.</p> <p>Ms. Baney reported that COIC's Legal Counsel, Peter Werner, will provide recommendations to the full Board regarding COIC the Bylaws and Articles of Agreement. The bylaws could be prepped for approval as a possible action item tonight.</p>	

	<p>Ms. Baney reported on program updates from Transportation, particularly regarding the improvement of contracting processes. There was no breach of contract with regard to the incident from a driver on August 20.</p> <p>Ms. Baney informed the Committee COIC is currently hiring and discussed equitable implementation of policies and internal procedures. A round table and announcements are set for the latter part of the agenda. Ms. Baney is exploring options to have an in-person meeting and will provide an update during the November board meeting.</p> <p>Mr. Werner asked whether or not the Executive Committee is considered a public meeting. Ms. Baney indicated it is currently operating as a public meeting; however, there is no requirement to do so because it is not a quorum of the board. The topic will be revisited once bylaws are updated. Mr. Werner provided information about criminal matters that occurred on August 20 and both individuals were bumped into the fall/winter within the court system.</p>	
Adjourn	Chair Brummer adjourned the meeting of the COIC Executive Committee at 5:17 pm.	