

Jefferson County Special Transportation Fund (STF) Advisory Committee

Virtual Meeting Agenda Tuesday, December 8 1 to 2 pm



Zoom Link:

<https://us02web.zoom.us/j/82413593750?pwd=Q3kvNnFHMfZPRTVna1N4bkNaNUN4QT09>

Meeting ID: 824 1359 3750 Meeting Passcode: 575737

If you prefer to call in by phone, please dial (253) 215-8782 and enter the meeting ID: 824 1359 followed by the meeting passcode: 575737

- 1:00 Welcome and Introductions
- 1:05 Public Comment Period
- 1:10 Review and approval of September 16, 2020 meeting minutes
- 1:15 Overview of upcoming application timelines
- 1:25 Discussion of current STF funding and projects
- 1:35 Project ideas and input for 2021-2023 projects
- 1:45 Scheduling a meeting for early/mid January to review STF and 5310 projects
- 2:00 Adjourn

To request this information in an alternative format, please call Derek Hofbauer, COIC Outreach and Engagement Administrator, at 541-548-9534 or send an email to dhofbauer@coic.org at least three days in advance of the meeting. Jefferson County encourages persons with disabilities to participate in all programs and activities. This meeting is accessible to people with disabilities. If you need accommodations to make participation possible, please contact Derek.

Jefferson County STF Virtual Meeting Minutes
Wednesday, September 16
1:00 to 2:00 pm



STF Advisory Committee Member Attendees:

Regina Macko, Ronald Cummings, Elaine Henderson, Naomi Jacks, Ken Bicart

STF Coordinator: Jeff Rasmussen, Jefferson County

Provider Representative: Andrea Breault, Cascades East Transit (CET)

Meeting Facilitator: Derek Hofbauer, Central Oregon Intergovernmental Council (COIC)

Meeting Attendee: Theresa Conley Oregon Department of Transportation (ODOT)

Welcome and introductions – Derek Hofbauer, COIC

- Attendees were asked to make introductions to the group.

Public comment period

- Ms. Jacks asked for clarification on Concepts A and B for the STIF and STF Program Consolidation.
 - Concept A – Greater distribution of funds by payroll, which was selected and supports rural communities.
 - Concept B – Greater distribution of funds by population

Review and approval of December 2019 meeting minutes – Derek Hofbauer, COIC

- The committee unanimously approved meeting minutes.

Community Connector and Rural Dial-A-Ride ridership overview – Andrea Breault, CET

- COVID-19 has caused a reduction in ridership across all CET services. CET continues to implement Oregon Health Authority guidelines for transit agencies such as disinfecting high-touch surfaces on buses, requiring face coverings for drivers and passengers, maintaining social distancing on all vehicles to ensure 6 feet between drivers and riders and 3 feet between passengers, and implementing maximum capacity limits on buses. The entire CET system is currently fareless to limit interactions between passengers and drivers.
- FY20 Jefferson County STF Program Funding Ridership Totals:
 - Community Connector
 - 60,472 passengers
 - 4,997.22 service hours
 - Route 20 (Madras – Warm Springs) - 38,278 passengers, 2,584.34 service hours
 - Route 22 (Madras – Redmond) - 22,194 passengers, 2,412.88 service hours
 - Rural Dial-A-Ride
 - 1,273 passengers

- Route 20 (Madras – Warm Springs) is the second most popular route in the system and deviations have not been impacted by COVID-19.
- Route 22 (Madras – Redmond) was greatly impacted by COVID-19 because many riders use this service to access Redmond Proficiency Academy (RPA), which is not currently holding in-person classes.

Review of CET Veteran’s Healthcare Transportation Services Grant – Andrea Breault, CET

- CET was awarded an Oregon Department of Transportation (ODOT) grant to provide transportation to healthcare services for veterans living in Central Oregon.
- This service will provide a much-needed, ADA-accessible transportation service for veterans to reach doctor appointments, the VA clinic, pharmacies, and other important healthcare destinations located across the region.
- CET is working directly with Crook, Jefferson, and Deschutes counties, as well as the American Legion in Warm Springs set up a process to reduce the administrative red tape for veterans to access the service.
- The goal is to start the service this fall.

CET 2040 Transit Master Plan update – Andrea Breault, CET

- CET’s Transit Master Plan provides short, middle, and long-term public transportation goals for the region.
- Many funding opportunities require projects to be linked to approved and adopted planning documents. Through the 2040 Transit Master Plan, CET has the opportunity to pursue innovative projects, which can now be referenced in the new plan.
- Highlights include:
 - Delivery of an equitable and accessible regional public transit service that connects
 - Improvement of transit stops and facilities and integrate new technologies
 - Reduction of transfers and increase geographic coverage & service frequency
 - Investment in a smaller, more nimble bus fleet with on-board technology
 - Explore opportunities to implement on-demand services such as microtransit
 - Pursue funding scenarios outside of grants and STIF (e.g. property tax)
 - Implement consistent code recommendations for local municipalities to spur transit-supported development
- CET is working with the architects of the St. Charles campus to ensure that transit is a part of the future development.
- Warm Springs is setting funding aside for a future Transit Hub that will promote a comfortable riding experience and increase ease of transfers.

STF/STIF consolidation and legislative updates – Derek Hofbauer, COIC

- The Oregon legislature passed Senate Bill 1601, which provides immediate flexibility for public transportation service providers to use STIF formula funds to maintain existing services. This legislation also helps to reduce fiscal impacts to transit agencies due to COVID-19.

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- SB 1601 also consolidates the STF and STIF programs, which will become effective on July 1, 2023.

STF/STIF application timeline – Andrea Breault, CET

- STIF Discretionary Projects due November 2, 2020
- STIF Formula Fund Projects due February 1, 2021
- 5310, 5311, and STF Projects due March 1, 2021
- STF application due March 21, 2021

STIF project updates and funding allocation estimates – Andrea Breault, CET

- CET has purchased a vehicle, which will be delivered in March 2021 to support expanded service in Jefferson County.
- Ms. Breault will keep the committee updated regarding specifics of the schedule to ensure efficient interlining, quick transfers, and increased connectivity to other cities in Central Oregon through added runs.
- Additionally, CET is planning expanded service in Culver, Metolius, and Crooked River Ranch. Smaller vehicles will be purchased to serve these areas.
- Ms. Conley shared that there is a slight decrease expected in FY20 STIF funding because of the economic downturn. The possible reduction is \$3,088, which will not have a noticeable impact on projects. For FY21, the anticipated loss is \$39,215.

Adjourn