

Crook County Special Transportation Fund (STF) Advisory Committee

Virtual Meeting Agenda Wednesday, January 13, 2021 1 to 2 pm



Committee Members

Adam Williams
Ken Fahlgren
Allen Dendy
Mary Lou Bernard

County Staff

Commissioner Brummer

COIC Staff

Rachel Zakem
Derek Hofbauer
Ashley Hooper

Welcome and Introductions

- Attendees made virtual introductions to the group.

Public Comment Period

- No public comments.

Review and approval of December 8, 2020 meeting minutes

- Mr. Fahlgren requested an update to the meeting minutes. His question in the previous meeting was about the availability of a bus barn or facility in Prineville for CET's vehicles.
 - Ms. Hooper responded that she will make this update to the minutes and an updated version will be provided to the committee.
 - Mr. Fahlgren made a motion to accept the minutes with this change, second by Mr. Williams, all approved.

Review and recommendation of FTA Section 5310 and STF Projects

- Mr. Hofbauer provided an explained the 5310 and STF funding pots:
 - 5310 is a federal funding program intended to improve mobility for seniors and individuals with disabilities by removing barriers to transportation service and expanding transportation mobility options.
 - STF was created almost more than 25 years ago and is supported by cigarette tax revenue and various other funding sources. STF provides a flexible reliable source of revenue to support transit services for seniors and people with disabilities of any age.
- Overview of the 5310 and STF projects:
 - 5310 Project - \$178,634 (City of Prineville Purchased Service)

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- This project funds purchased services to support continued transportation services for the City of Prineville, including Dial-A-Ride and Route 26 (Prineville – Redmond).
- 5310 Project - \$12,274 (Vehicle Preventative Maintenance)
 - This project will support the necessary maintenance for CET's Crook County fleet, specifically the vehicles COIC uses to support CET's Dial-A-Ride service in Prineville and the CET's Route 26 (Prineville – Redmond), to keep the fleet in a state of good repair.
- STF Project - \$131,400 (Service Operations)
 - Support current service-levels for Route 26 (Prineville – Redmond) and Dial-A-Ride services in Prineville. This funding will also fulfill local match requirements for necessary operations grants.
- Mr. Fahlgren asked if there are enough funding dollars to support these proposed projects and the veteran's healthcare transportation service.
 - Mr. Hofbauer responded that the veteran's service is supported through a separate funding pot and will not be impacted.
 - Ms. Hooper added that the Band of Brothers is eligible to apply for funding to support their service through the Statewide Transportation Improvement Fund. The eligibility criteria for this funding source was updated to include nonprofit and for-profit entities.
- Mr. Fahlgren recommended the City of Prineville 5310 project as the priority because it serves an urban area, the STF project as second priority, and the 5310 vehicle preventative maintenance project as third priority.
 - Mr. Dendy motioned to approve the projects in this order, Mr. Fahlgren seconded, all approved.

Discuss 2020 meeting schedule and committee membership updates

- Ms. Hooper shared that the committee currently has five members, which is the minimum number of members for the committee to function. She asked the committee members to provide contact information for anyone they would recommend to serve.
- The next meeting will be scheduled in the late summer, early fall.

Adjourn