

 JUVENILE DETENTION FACILITY POLICY & PROCEDURE MANUAL	SECTION: HEALTH CARE	POLICY No: HC 610
	SUBJECT: Infectious Disease	PAGES: 1 OF 2
	REFERENCE: ACA: 3-JDF-4C-37, 38	EFFECTIVE: 9-Nov-2011
	FORMS: N/A	REVISED: N/A

I. POLICY:

Deschutes County Juvenile Detention Facility has protocols in place that address screening and testing for infectious diseases, plans that control transmission, limit exposure and provide treatment for youth who may have an infectious disease.

II. PURPOSE:

To provide appropriate screening, testing and response plans that protect youth who may have infectious diseases, as well as managing staff and youth safety by limiting exposure and transmission.

III. APPLICATION:

All Juvenile Detention Facility staff.

IV. DEFINITIONS:

Infectious diseases: Communicable, contagious or transmissible diseases including, but not limited to; tuberculosis, hepatitis-B and AIDS (acquired immunodeficiency syndrome).

V. PROCEDURE:

A. Testing, screening, examination and counseling of youth

1. All youth, during the intake process, receive a health screening by a medically trained staff member.
2. Any youth suspected of, or showing physical symptoms of a communicable disease, shall be further screened by the facility nurse and referred to have a comprehensive medical examination by the facility nurse practitioner or outside physician.
3. Tests, screens and exams shall be confidential. Results are shared with the youth in a confidential and private manner by the facility nurse.
4. Counseling shall be provided to all youth screened or tested by both the facility nurse and/or the facility nurse practitioner.

B. Staff Training

1. Staff is trained annually in blood borne pathogens. Training includes the use of universal precautions and protocols for dealing with exposure to bodily fluids.
2. Staff is expected to keep their training current and use established precautions to maintain their safety.
3. The facility nurse shall review infectious disease protocols annually with staff. These protocols will include, but are not limited to:
 - a. Transmission of disease
 - b. Protection of youth and staff
 - c. Special supervision
 - d. Confidentiality
 - e. Special housing needs

C. Youth separation

1. Youth may be separated from others while the results of the medical examination are determined and treatment plan is developed.
2. Separation of a youth from the general population shall be made by the health authority and approved by the facility manager.
3. Separation may be achieved by either use of the negative air flow room or isolation, depending on the level of care needed to maintain the safety of all youth while limiting exposure to staff.

D. Staff testing or examination

1. Staff showing physical symptoms or signs of any communicable disease shall be required to obtain a medical examination by the Deschutes County Clinic or their private physician as soon as possible.
2. Staff returning to work are required to provide a doctor's release stating they are no longer contagious, and are able to work in the close quarters of the Resource Center.

COVID-19 SCREENING PROTOCOLS FOR STAFF, VOLUNTEER AND CONTRACTED STAFF

(MEDICAL STAFF) REPORTING TO WORK

- **AS directed by the county: Employees who are sick should stay home and not report to work until 72 hours after symptoms resolve (without symptom reducing medication).**
- **All staff, volunteers and contractors reporting to work are to be screened for the COVID-19 virus as described below:**
 1. **All staff, volunteers and contractors will be required to enter the building through the lobby and exit through the staff entry on the south side of the building.**
 2. Supervisor, senior or designated lead staff will screen all staff, volunteers, contractors reporting to work using the staff screening form.
 - a. Supervisor, senior or designated lead staff from the prior shift shall screen the shift coming on duty if there is not one scheduled on a crossover shift.
 - b. Reporting staff and the supervisor, senior or designated lead staff conducting screening will wash hands before and after and wear a mask during the screening of staff. Screening staff will wear gloves.
 - c. Staff will be screened just outside of the control hallway door in a discreet manor.
 - d. If staff do not use a non-contact thermometer or make contact with the staff being screened then they will need to change gloves before screening the next person.
 3. If staff, volunteers or contractors report/screened to have any one of symptoms A, B or a temperature over 100.4 during the screening process a supervisor or manager will be contacted and the staff will be sent home; or
 4. If staff, volunteers or contractors report/screened to have any two of symptoms C-F during the screening process, a supervisor or manager will be contacted, the staff will be sent home and volunteers and contractors will be denied access.
 - a. Staff directed to return home will be given a FFCRA form and Symptomatic Congregate Setting Worker form to be filled out if needed for COVID-testing.
 - b. Staff will be advised to follow CDC-recommended steps for persons who are ill with COVID-19 symptoms.
 - c. If staff return home and the symptoms persist longer than 72 hrs. **OR** they are advised by a medical professional to get tested for COVID-19, they will be directed to remain at home until they receive results of the test unless otherwise directed by medical professional.
 5. Supervisor and manager will contact the employee and begin tracing other potential staff or youth close contact (more than 15 minutes of less than 6 feet).
 6. Staff, volunteers or contractors who have had close contact with the individual will be required to wear mask and check temps twice during their shift while at work for a period of 14 days.
 7. Youth who have had close contact with the individual will be required to wear mask and check temperature twice daily for 14 days.
 8. Staff or youth who have had close contact with the individual will be encouraged to seek testing for COVID-19.
 - a. Parents/Guardians of youth who have had close contact will be advised by a supervisor or manager.

Coronavirus Screening Questions for Detention visitation

Updated March 16, 2020

(For all visitation in detention including attorney, family, other professionals)

Starting 3/16/20 until further notice.

Please stay 6 feet away if not separated by window

To prevent and slow the spread of illness,, we are asking the following questions to screen for seasonal flu and the new coronavirus. Do you have a fever (temperature of 100.4), new or worsening cough, or shortness of breath?	N O	YES*
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*If "Yes" to any of the above, thank them for coming in but we will be denying the visit. They can call in and have phone contact with the youth. If you need a universal response to "why? I'm here already", please inform that we are helping to prevent and slow the spread of illness, which could overwhelm medical services.

Staff will log the visit in JJIS and mark that it was denied due to COVID-19 in the "Reason Denied" section of the visitation log.

If staff deny a visit they will clean any door handles or surfaces that the individual may have made contact with after they leave.

Deschutes County Juvenile Detention

Screening and Quarantine Housing Instructions COVID-19

Updated 4/29/20

The following are the guidelines for detention for any youth (through current screening process) that is suspected of possible infection and regardless if they will be custody released or admitted. When notified by phone that a youth is being brought in by LE, ask the officer if youth is showing any flu-like symptoms. Regardless, staff will prepare and have PPE's and cleaning supplies readily accessible to limit the areas you have to travel in Intake. Remember that through the screening process if suspected for possible infection, staff should employ all PPE's as instructed and treat the youth as if infected. The only Negative Airflow cells in the facility are all 4 intake holding cells. Staff should wear PPE's when providing the youth with anything through the slots or with the door open and wash thoroughly when done each time.

Screening:

1. Youth should be screened outside of the slider doors if possible before entering Intake and staff should be wearing a basic mask and gloves during this contact.
2. If screening is positive, Intake will return inside and put on N95 mask, gown and goggles, having the officer remain outside with the youth.
3. Staff will take a custody report form outside for the officer to fill out outside and take a mask out to the youth and have youth put it on. Staff will escort the youth to Hold B (if occupied, then Hold C, Hold D and Hold A in that order), while officer remains outside completing report.
4. Staff will wand the youth in the cell and pat them down if gender appropriate, have them remove any jewelry, belts, etc., placing them on the floor outside of the doorway and then secure the youth. All communication from that point with the youth will be with the door secured and through the food slot or intercom.
5. Go back outside to return handcuffs to officer and collect the custody report and a business card for the officer, advising that you will scan and e-mail a copy of the custody report and return to Intake.
6. Secure all personals for the youth in a clear garbage bag, tie it sealed and leave it next to the youth's door. Spray the outside of the plastic bag with Comet Bleach solution and leave to dry.
7. Intake staff will remain in all PPE's and begin to clean all areas the youth was in contact with before securing in holding cell.
8. While Intake staff are completing cleaning, they will work with control staff to screen the youth for admission and follow current protocol to determine next steps of admission or custody release (call Manager or designee if RAI score is 6+ and if crime is non-person, misdemeanor person where victim is not in residence or there is an alternative release option).

If youth is to be custody released:

1. Intake staff will read a copy of the custody release agreement to youth through the door and then will initial on their behalf if stated they understand and agree.
2. When parent/guardian arrives (we should assume they are potentially sick as well), control staff confirm their ID, provide them with custody release paperwork and release authorization form to sign and return through window for us and then provide them with 2 copies of document. Ask them to walk around to the vehicle gate to take custody of the youth at that location.
3. Through the food slot in the door (secure the slot when done), Intake staff will provide the youth with a pair of nitrile gloves and have them put them on. Ensure they still have their mask on as well. Have youth sign the custody release document.
4. Escort the youth and all personal property out through the slider doors to the sally port and exit them through the vehicle gate into their parent/guardians custody.
5. Return through the slider doors and then wait per protocol and begin cleaning when protocol advises to all areas the youth was in contact with during their time here.
6. Staff will then remove all PPE's in the laundry room or Intake dress cell, standing in one spot per posted instructions for removal of PPE's. If staff are in the dress cell they will need to have a trash can and soap available.
7. Once removed, staff will place bundle in the garbage can and tie the bag closed.
8. Staff will then wash thoroughly with soap and water.
9. Staff will then put on new pair of gloves and take the trash bag out to the dumpster, taking off their gloves into the dumpster after.
10. Staff will return to Intake and again thoroughly wash with soap and water.
11. The area and staff should now be sufficiently sanitized and staff can move freely as needed.
12. Staff will then go and disinfect all areas in the lobby where the parent/guardian were.

If a youth is being detained and screens presumptive with symptoms:

1. Provide the youth with 2 blankets only for bedding through the slot in the door.
2. Finish all paperwork and computer work to detain, working with control staff.
3. Sanitize any area the youth came into contact with before they were secured in isolation.
4. Youth **will not** shower or go through any further intake process, but will remain in isolation until court.
5. Youth may be provided with a book, stress ball and deck of cards in cell. These items can later be sealed in a clear garbage bag, outside of the bag sprayed and left sealed for 72 hours. This will kill the virus and then the items can be re-used. Please label bag with start date of sealing.
6. Staff will then remove all PPE's in the laundry room standing in one spot per posted instructions for removal of PPE's.
7. Once removed, staff will place bundle in the garbage can and tie the bag closed.
8. Staff will then wash thoroughly with soap and water.
9. Staff will then put on new pair of gloves and take the trash bag out to the dumpster, taking off their gloves into the dumpster after.
10. Staff will return to Intake and again thoroughly wash with soap and water.
11. The area and staff should now be sufficiently sanitized and staff can move freely as needed.
12. The nurse and management will make determinations for care moving forward.

If a youth is being detained and does not screen presumptive with symptoms:

- Staff will follow the COVID-19 screening process. All youth will remain in Intake for their initial 72 hours.
- If youth are not symptomatic, they can have time in the contact visitation room, the outside recreation area or GYM if staff are available to clean those areas after use. Youth may also shower and make phone calls with portable from room, with staff cleaning those areas and phone after use (with appropriate PPE's).
- **Staff will wear masks at all times while interacting with youth in Intake for the initial 72 hours.**
- Youth will move to the unit after the 72 hours if they continue to be symptom free and will wear a cloth mask for the next 11 days.
- During this time, the staff will monitor youth for COVID-19 symptoms and check temperature twice daily and log the temperature.
- If after their initial 14 days from intake, they continue to be symptom free they will no longer be required to wear their mask.
- If at any time a youth begins to show signs of COVID-19 they will be moved to Intake.
- All masks will be collected at the end of the day and washed in Intake on graveyard.

Youth admissions from treatment programs:

- Staff will follow the COVID-19 screening process. The initial decision will be for youth to remain in Intake for 72 hours.
- Staff will contact the previous program the youth was at and determine their level of potential exposure. If Manager or Supervisor determine if the youth has had limited exposure they can move youth to the unit before the 72 hours and as advised by the nurse.
- **Staff will wear masks at all times while interacting with youth in Intake for the initial 72 hours unless reduced based on the decision from manager, supervisor in conjunction with medical staff.**

Staff masks:

- We have cloth masks available for staff. Staff are not mandated to wear the masks unless working in Intake and engaging youth with door or food slot open.
- Staff will not take the masks home after shift. If used they will be collected at the end of the day and washed in Intake during graveyard.

Feeding youth while in custody:

1. Wear gloves and do not allow your face near the slot in the door. With the negative air flow cells, the air should be going in towards the youth and not out towards you. Make sure to secure the food slot when not needed to be open.
2. If being fed a sack lunch, pass through the food slot and then throw the garbage away in a small trash can, seal the bag by tying it and remove it to dumpster.
3. If being fed a tray, staff will retrieve tray when done, dump into garbage bag any remaining food and seal bag by tying it. Staff will then spray down the tray with bleach water solution in Intake and rinse off in the sink. Once completed, spray one more time all over tray on both sides and set out in between sliders on the cart. If breakfast tray, follow same process to disinfect and then return it to the unit for washing.

Juvenile Detention Changes, Screening and Process for Corona Virus (COVID-19)
Updated 6/03/2020 – Current Response Level – 2

Youth should be screened via observation upon entering the facility and staff are looking for youth with the following respiratory symptoms:

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- Cough
- Congestion
- Runny nose
- Sneezing
- Hoarseness
- Body aches
- Shortness of breath.
- Recent loss of taste or smell

If youth shows none of the above symptoms staff will proceed with the intake process per Policy IR 301.

If positive for those symptoms take the youth's temperature orally:

- Youth will be given a mask and placed in Hold D while staff complete the RAI per policy 301.
- If RAI indicates detain:
 - Contact the Manager (designee) and they will advise to do either of the following:
 - If the temperature is greater than 100.4 F the ER should be called and follow the instructions as directed by the ER.
 - If advised to transport to the ER, follow policy for emergent transport and upon exiting Hold D, the youth will continue to wear a mask.
 - Override the RAI and custody release the youth to parent/guardian (*Provide them with a mask when they leave custody if supplies are available*) **AND** advise them to contact their medical provider or St. Charles.

Youth should be kept in hold D to prevent cross contamination when remaining in the facility or awaiting transport. If hold D is unavailable youth can be held in any of the intake cells.

Intake Hold cells are where the youth should wait for transport out of the building if they meet screening guidelines. In order to deal with possible contamination of the room after the youth leaves custody:

- Following the youth leaving, Hold cell needs to be immediately closed and left empty for 46 minutes.
- After the 46 minutes a terminal cleaning needs to occur which will include the ceiling, walls, mattress, toilet, sink, slab, windows and door needs sprayed with comet thoroughly and wiped down. *Staff should use PPE available when cleaning to decrease the possibility of transmission.

Gloves, goggles, isolation gowns, and ASTM masks have been ordered in the event that they are needed (**Masks and Gowns have arrived and are on located on the back file cabinets in Intake**). **Masks are one time only use and must be discarded after use. Please use sparingly if possible - only received 20 masks for now**). Instructions will be given to staff on how to properly don protective equipment from the nurse. Continue to use the Comet cleanser for surfaces, as it contains bleach. The Barbicide wipes should be used to wipe down computer keyboards, mouse, telephones and any other touch points daily. Graveyard staff will be advised to spray with Comet and wipe down all door handles in the detention facility nightly and youth should be doing this during room clean each morning.

Some things to keep in mind for staff and youth:

- Encourage good cough hygiene (cough into your elbow rather than your hand).
- Wash your hands frequently – use the hand sanitizer (Nurse will instruct youth on how to best do this and staff should encourage this process each time, using the entire amount of sanitizer that is distributed by the wall mounts).
- If needing to use soap and water to wash: soap and water wash well, scrubbing for 2 rounds of the Happy Birthday song. It is friction that removes virus and bacteria from hands.
- Try to eat well, drink fluids, and get good rest.

Visitation:

All contact visits are suspended until further notice. Only non-contact visits will be allowed and on a modified schedule. After each visitation period, Intake staff will clean and disinfect both sides of the non-contact visitation room to include chairs, phones, glass and door handles.

Visitation hours are as follows:

- 1000-1130
- 1730-1930

Volunteer Services:

All volunteer services are cancelled until further notice, which include Bobby, Religious Services, Art and the Hygienist.

Detention Cleaning for Covid-19 at Start of Each Shift

Below is a list of general high contact areas that we have in detention that should be cleaned **at the start of every shift** and as often as staff feels it necessary. Please take the time to disinfect your work area at the start of every shift to ensure diminished transmission of any air borne illness. Thank you,

Detention Management.

Housing Unit

- Staff desk, Classroom desk, and Program room desk including drawer handles
- All phones
- All armrests on staff chairs
- All computer keyboards and mouse
- All door handles
- Drinking fountain and handles
- All faucets (staff bathroom, kitchen, classroom)
- Kitchen cabinet and fridge handles
- Classroom cabinet handles
- Mop and broom handles, mop bucket handle
- Youth pencils
- Light switches

Intake

- Intake desk
- Computer keyboards and mouse
- All phones
- All door handles in Intake and visitation
- All cabinet and drawer handles
- Door handles for washing machine and dryer
- Intake fridge handle
- Light switches
- Armrests on chairs

Control Room

- All counter tops including control hallway
- All computer keyboards and mouse
- Phone
- All radios
- Armrests on chairs
- Cabinet and door handles
- Fridge handle
- Pass-through box
- Light switches
- Key box
- Lead Cell Phone