

**Central Oregon Intergovernmental Council
Executive Committee Meeting Minutes**

Date: May 7, 2020	Virtual Meeting - Conference call	Prepared by: B. Taylor Reviewed by: T. Baney
<p>COIC Executive Committee Member: Commissioner Wayne Fording, Jefferson County; Commissioner Jerry Brummer, Crook County; Councilor Bartt Brick, City of Madras, Councilor Bruce Abernethy, City of Bend, and Councilor Don Greiner, City of La Pine</p> <p>COIC Staff: Tammy Baney, Executive Director; Michelle Williams, Fiscal Services Manager, and Barbara Taylor, Executive Assistant</p>		
Agenda	Discussion	Action Item
Call to Order	Chair Brummer called the meeting of the May 7, 2020, COIC Executive Committee to order at 5:03 pm.	
Approval of Executive Committee Minutes	Chair Brummer asked the Committee if anyone had any suggestions or changes to the minutes from the April 2, 2020, Executive Committee meeting. Commissioner Fording moved to approve the minutes from the April 2, 2020, meeting as written, Chair Brummer seconded; the motion carried.	Motion: Commissioner Fording moved to approve the minutes from the April 2, 2020, meeting as written, Chair Brummer seconded; the motion carried.
Agenda Review	<p>Tammy Baney, Executive Director, informed the Committee that the Board meeting will start with a service story allowing COIC to talk about programs we operate, followed by a public comment section. The consent agenda will be reviewed and approved as the next item of business. Ms. Baney conveyed that she hopes the Board recognizes the great work the COIC staff is doing in the department update section of the consent agenda, and added that if there are questions regarding the approval of the finance reports for February and March, that item could come off the consent agenda for further discussion.</p> <p>Ms. Baney reported the program updates will consist of an action item request for Regional Public Transportation Advisory Committee Member selection and recommendation followed by three program updates from Community and Economic Development. The first will be a CED COVID 19 response overview where Scott Aycock, Community and Economic Development and Loans Manager will walk the Board through what they have been doing in regards to responding to members and partners. Mr. Aycock will review with the Board the emergency grant and loan program. Ms. Baney added that COIC has been working with Evergreen Partners, Community Lending Works, and in partnerships with counties and Oregon Foundation in getting low interest loans. She said the grant process opened last Monday and will</p>	

	<p>close tomorrow. She noted it will be interesting to see how far and wide the grant dollars will go. Ms. Baney reported that Mr. Aycock will be asking the Board for funds to cover the unanticipated extra expenses for the COVID-19 responses. She reminded the Committee we are a grant funded organization; each departments needs to bill their time to something and rather than bill time to the loan program, they are asking to use the jurisdictional dues. Lastly, Mr. Aycock will ask the board to approve the CED Strategy Committee Appointments. Ms. Baney added that with regards to the Strategy Committee Appointments, this is the first time there has been representation from the Confederated Tribes of Warm Springs.</p> <p>Councilor Abernethy inquired if the dues request is in addition to the jurisdictional dues that each city and county pay into? Ms. Baney noted that the jurisdictional dues total \$70,000 per year based on population of each county and city and the request would be from the jurisdictional dues fund, not in addition to. She added the question to the Board would be if this would be a good use of the funds.</p> <p>Ms. Baney reported that during her update she will introduce the Board to the new three-quarter time legal counsel, Peter Werner, and the new HR Manager, Racheal Nellis. She added that both employees are doing exceptional having come on during the pandemic. She added that she will also talk about the budget that was recommended for approval to the Board at the earlier Budget Committee Meeting. Ms. Baney informed the Committee that she will also discuss with the Board the Strategic Plan timeline associated with deliverables, as well as the closing of the CERC department, COVID-19 response from each department, and when and how the organization will start bringing back staff, as well as the expansion of transportation services.</p> <p>Ms. Baney added the final piece of the agenda will be the roundtable for all in attendance to discuss needs of the region and ways COIC can support them during this time.</p> <p>Chair Brummer reported that he thought the budget meeting earlier in the day went well. He added that the process and presentation get better every year and thought it should be mentioned at tonight's Board meeting. Ms. Baney said she will discuss the budget process at the Board meeting specifically, where the investments are happening and how they tie into the Strategic Plan.</p>	
Adjourn	Chair Brummer adjourned the meeting of the COIC Executive Committee at 5:14 pm.	