

**Central Oregon Intergovernmental Council
Executive Committee Meeting Minutes**

Date: May 2, 2019	City of Redmond Public Works Department 243 E Antler Ave., Redmond, OR	Prepared by: B. Taylor Reviewed by: T. Baney
<p>COIC Executive Committee Members: Commissioner Wayne Fording, Jefferson County; Commissioner Patti Adair, Deschutes County, and Commissioner Jerry Brummer, Crook County; Councilor Bartt Brick, Madras, and Councilor Bruce Abernethy, Bend.</p> <p>COIC Staff: Tammy Baney, Executive Director and Barbara Taylor, Executive Assistant</p>		
Agenda	Discussion	Action Item
Call to Order	The meeting was called to order at 4 :37 pm	
Update	<p>Ms. Baney, Executive Director, reminded the Committee that COIC/CET received a letter from, and met with, the Hawthorne Neighborhood association to discuss their safety concerns regarding Hawthorne Station. She added that there were eight individuals who voiced their concerns about Hawthorne station at the Bend City Council meeting last evening resulting in several different media engagement requests of her today. Ms. Baney reported the main concerns from the neighbors included safety and traffic flow.</p> <p>Ms. Baney informed the Committee that Eric King responded to the citizens’ concerns at the Bend City Council meeting letting the neighbors know that they have processes in queue with regards to urban renewal and the transportation system planning which will address and prioritize many different “asks” of the neighbor association and that the plan will be developed in the next 6-months.</p> <p>Ms. Baney reported that conversations will continue to take place between COIC and the Hawthorne neighbors. She added that COIC has implemented a change in the smoking policy; allowing smoking in designated areas to help reduce the number of people smoking in neighborhoods while they wait for their bus. In addition, they are reviewing how the busses are staged to help reduce traffic concerns with neighboring businesses, replacing the carpet in the bus station, and remodeling the bathrooms to ensure ADA compliance. Ms. Baney conveyed that they are also working to increase security in the area, as well as implementing an ambassador program to guide and assist riders.</p>	
Approval of Executive Committee	Chair Brummer asked the Committee if anyone had any suggestions or changes to the minutes from the April 4, Executive Committee meeting. Councilor Abernethy made a motion to approve minutes from the April 4, COIC Executive Committee meeting as written, Commissioner Adair seconded; the motion carried.	Motion: Councilor Abernethy made a motion to approve minutes from

Minutes		the April 4, COIC Executive Committee meeting as written, Commissioner Adair seconded; the motion carried.
Agenda Review	<p>Ms. Baney informed the Board that WIOA Youth Education and Training Program Manager, Josh Lagalo has been with COIC for 20 years. She asked Chair Brummer to allow for a few minutes on the agenda to recognizing Josh and his contributions to COIC.</p> <p>Ms. Baney reported that there will be a request for an additional Budget Committee meeting prior to the regularly scheduled meeting to ensure the Budget Committee has more time to review the budget prior to making a recommendation for Board approval. Ms. Baney remarked that the goal for the organization is to have the budget finalized earlier in the year going forward.</p> <p>Ms. Baney conveyed that there will be an update given by Loan Manager, Jim MacKinnon, concerning the elimination of the Oregon Business Development Corporation (OBDC) loan program SBA 504 which is operated by our sister Organization. She added that additional conversations with the Board will occur later in the summer specifically what remains in the Loan department and how we might be able to keep those benefits for the community.</p> <p>The Visioning and Branding update was discussed. Ms. Baney reported she has asked Councilor Abernethy to gauge how strongly Board members feel about the current name of the organization since the naming aspect is what initially held up the re-branding efforts. Councilor Abernethy agreed to lead the discussion.</p> <p>Ms. Baney reported that there will be a dues request of the Board to finance staff time for the Regional Water Planning exploration and development processes. In addition, the Board will be asked for direction regarding collaborating and developing a more detailed regional water management plan.</p> <p>Ms. Baney informed the Committee that CET will have two presentations; the Statewide Transportation Improvement Fund (STIF) program and the Transportation Master Plan update. She noted that the transportation improvement presentations will be an overview of the proposed STIF projects specifically who asked for what around the region and how those “asks” will connect into each of the communities. The transit master plan update will go over next-steps and timelines of the process.</p>	

	<p>Ms. Baney reported that due to a timing issue a grant application for low emission transit busses was sent to ODOT prior to being brought to the Board for approval. The application was signed by Chair Brummer. She reported that the topic will be brought before the Board for an opportunity to decline the grant if awarded to the organization.</p> <p>Ms. Baney noted that Board will be informed of a slight modification to a route from La Pine to Bend. She added that CET will work with the few riders who have utilized the earlier stop time to help them transition.</p> <p>Ms. Baney informed the Committee that in her report she will appraise the Board that they are continuing conversations concerning the Redmond High School Youth program in the hopes of adjusting services to retain something in the Redmond area. Ms. Baney said that in order to make the program sustainable 20 students are needed to participate but currently only 10 are enrolled.</p>	
<i>Additional Items</i>	Ms. Baney reported that COIC/CET will be partnering with OSU Mobility lab to offer an “on demand” ride along a fixed route. She added that the pilot project will be new to Bend but has been successfully piloted in the Denver area.	
<i>Adjourn</i>	Meeting adjourned 5:23 pm	