

**Central Oregon Intergovernmental Council
Minutes for April 6, 2017**

**City of Redmond – Public Works Department
243 E. Antler Ave
Redmond**

COIC Board Members: Jerry Brummer, Crook County; Tony DeBone, Deschutes County; Wayne Fording, Jefferson County; Bruce Abernethy, City of Bend; Bart Carpenter, City of Culver; Connie Briese, City of La Pine; Bartt Brick, City of Madras; Gail Merritt, City of Prineville; Jay Patrick, City of Redmond; Chuck Ryan, City of Sisters; Lonny Macy, Warm Springs; Chris Bellusci, Katy Brooks, Katie Condit, Jim Wilson and David Dona, Appointed members.

Guests: Eric Kancler, Kancler Consulting LLC.

COIC Staff: Scott Aycock, Economic Development Manager; Kevin Bradley, Youth Programs Manager; Ann Delach, Adult Programs Manager; Jane Foote, Human Resources Manager; Karen Friend, Executive Director; Julie Jameson, Program Coordinator; Jackson Lester, Transit Planner; Penny Newton, Training Program Manager; Michelle Williams, Fiscal Services Administrator.

Introductions

Chair Patrick called the meeting to order at 5:32pm, noting a quorum is present. Introductions were made.

Public Comment

None.

Consent Agenda

Commissioner DeBone moved to approve the consent agenda.

- a. Approval of Executive Committee Minutes of March 2, 2016
- b. Approval of Board Minutes of March 2, 2017
- c. Financial Report, February 2017
- d. Staff Report, March 2017
- e. Cascades East Transit Monthly Management Report and Cascades East Ride Center Monthly Management Report, February 2017

Ms. Merritt seconded. Motion carried unanimously.

CET Legislative Governance Concept/HB2745 Update

This item was moved to the top of the agenda due to guest Mr. Kancler in attendance.

Ms. Friend introduced Eric Kancler and his role as political consultant in leading COIC's efforts of HB2745 in Salem. Mr. Kancler provided background of the work done, noting that the bill had passed out of the Transportation Policy committee unanimously and adding that a hearing with the House Committee on Revenue is scheduled for Monday April 17th. Ms. Friend noted that our legal counsel Jeremy Greene has been reviewing the bill and working with legislative counsel to ensure it's ready for this next hearing. Recommendations were received to include adding accountability language to the bill, which wouldn't tie our hands in any way, but would strengthen the bill's ability to be used by various sources now and in the future, and ensure accountability back to the approving jurisdiction. Ms. Friend and Mr. Kancler provided the proposed accountability language, discussed the intent, and requested feedback. Chair Patrick noted that he agreed this strengthens the bill, and there was general consensus.

Ms. Brooks stated that Bend Chamber has voted to support the bill, with the following feedback: Each individual district or zone should have their own advisory committee to ensure local control of that money. Additionally, those districts or zones should provide input on or prepare their own transit plan. The board and Ms. Friend discussed and agreed on those concepts. Mr. Kancler clarified whether those committees would be in addition to, or would replace the one regional advisory committee? Ms. Brooks answered it would be a replacement, if there's still time to change it, and the board agreed.

Ms. Friend discussed some language that had been clarified by legislative counsel and confirmed by our legal counsel regarding constitutional limitations on a permanent rate limit. Ms. Friend explained that a local option tax would

still use the process previously discussed and could be done by zone, but that a permanent rate limit would require a district wide vote. This would change the mechanics of how this works because every City and County affected would need to approve the resolution to allow COIC to ask voters to approve a permanent rate limit. Ms. Friend and Mr. Kancler explained that this also provides several layers of accountability in that every City and County affected would need to approve a resolution to allow a district wide vote for a permanent rate limit, and if any of them did not approve, nothing could be placed before voters. If they did all approve the ask of voters, and voters approved the limit, the governing body of each defined zone would decide independently when and if to levy any of the permanent rate limit on an annual basis during a public budget process. She and Mr. Kancler discussed with the Board how that could hypothetically play out in different scenarios and various zones. Ms. Friend reiterated that the purpose of any language in the bill is to ensure it represents the local control that has been so widely supported.

Resolution 285

Chair Patrick introduced Mr. Aycock to present Resolution 285 for the EDA Planning Grant. Mr. Aycock explained this resulted from a new EDA requirement to submit a resolution stating the Board authorizes the Executive Director to submit this application. He noted that COIC receives this grant each year, using it as the primary source of revenue to build the CEDS, as well as the primary funding source to implement the work that develops from the CEDS. *Mr. Abernethy moved to approve. Mr. Brick seconded. Motion carried unanimously.*

Administrative

COIC Board Member Application – Casey Bergh

Chair Patrick and Ms. Friend explained that it's been recently discovered that the COIC Articles of Agreement and COIC Bylaws are in conflict with one another, in terms of required Board composition. Ms. Friend elaborated that our attorney is helping to confirm what needs to be done to get them in compliance. Due to this discovery, the Board cannot accept any more appointed members until the requirements have been clarified and confirmed, and Mr. Bergh has been notified. Ms. Briese and Mr. Abernethy suggested the Board provide feedback to create some direction for next steps. Commissioner DeBone and Chair Patrick expressed that with so many different aspects of this to consider and it being a new discovery, the Board isn't able to have an informed discussion yet.

Commissioner DeBone provided some examples of the questions that will need to be discussed. The decisions require more information. Mayor Ryan and Ms. Merritt agree the Board needs more information to have this discussion. Ms. Condit suggested preparing for a lengthy discussion at the next meeting.

COIC Record Retention and Destruction Policy

Ms. Friend explained the Record Retention and Destruction Policy, which defines that COIC follow Oregon Administrative Rules for record retention, as well as any further requirements within specific programs or agreements. This policy will satisfy a requirement during the ECWIB monitoring audit. Mr. Brick asked whether the policy needs to address record privacy, and Ms. Friend confirmed that there is a section in the WIOA requirements page and also defined in separate policy. Commissioner DeBone asked if COIC had a previous policy in place. Ms. Friend stated there have been procedures in place but this will be the first formal policy. *Mr. Bellusci moved to approve the COIC Record Retention and Destruction Policy. Commissioner Brummer seconded. Motion carries unanimously.*

Program Items

Redmond Hub Update

Mr. Lester introduced himself and provided a brief background of the community connector system and it's need for the Redmond Hub project. He provided details about the purpose of the new Redmond Hub, it's location and specific design needs. Mr. Lester stated that COIC wants it to be a well loved and well used facility by the community, and asked for feedback from the board.

Mr. Brick inquired about a shuttle to the airport. Ms. Friend answered that is currently on the list of priorities, as well as access to medical sites. Although with new technologies such as Lyft and Uber, those needs will need to be re-evaluated. Ms. Briese voiced concern that the bike pathway may intersect with pedestrians and Mr. Lester suggested they discuss how the path is intended to work and ideas offline. No further discussion.

Board Member Orientation Part III

Ms. Friend and Mr. Lester provided an overview of the Transportation Department and the transportation system.

Regional Round Table

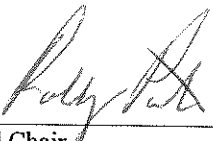
Commissioner DeBone announced to the Board that he testified for Senate Bill 764 regarding biomass, provided background on the bill, since COIC does work with biomass.

Other Business/Announcements

None.

Adjourn

Chair Patrick adjourned the meeting at 7:41pm.



Board Chair

