

**Deschutes County Transportation Coordination Project  
Core Team Meeting #9 – January 4, 2007  
Deschutes County Services Center, Bend  
DeArmond Meeting Room**

**In Attendance:**

Project Core Team Members:

Mike Daly, Deschutes County Commissioner  
Jeff Monson, Commute Options  
Tyler Deke, Bend MPO  
Judith Ure, Deschutes County  
Jeff Nielson, Bend Chamber of Commerce  
Allan Flood, Bend Community Action Team  
Andrew Spreadborough, COIC  
Lupita Lewis, Central Cascade Lines  
Ray Lewis, Central Cascade Lines  
Richard Etzel, Interfaith Action for Justice  
Chuck Arnold, Bend Downtowners  
Lin Gardner, Department of Human Services  
Yesenia Sharp, Bend Community Action Team/Latina Leadership Ed. Center  
Dan Vizzini, Oregon Solutions (By Phone)

**Introductions**

Dan Vizzini welcomed attendees, and asked for a round of introductions. Dan reviewed the agenda.

**Announcements**

Heather Ornelas announced an upcoming meeting. Andrew Spreadborough summarized the November COACT meeting, noting that the regional transit discussion was condensed due to other agenda items. The outcome was mixed; no COACT decisions or actions resulted. The COACT leadership requested that the discussion be revisited at the January COACT meeting. Mike Schmidt from the Bend Chamber will provide an overview on a proposed regional market study, funded in part by the private sector, that will help determine the level and degree of interest in a transit system.

Judith Ure announced that the Deschutes County STF Committee will be meeting on January 16 to review and rank ODOT Public Transit Division discretionary grant applications.

**Plan**

Dan distributed the latest draft of the Deschutes County Public Transportation Coordinated plan. The Committee reviewed the document section by section, and made edits and changes to the draft. Dan agreed to submit to Judith by the end of the week to ensure the Deschutes County STF Committee will have for their January 16 meeting.

The Core Team discussed how the plan draft appeared to place a significant burden on the County government to implement the goals, priorities and action items. Lin Gardner asked if this was the Core Team's intent. Andrew agreed with this question, stating that he felt the current version of the plan leaned too heavily on the County. For the plan to be a success, providers, agencies, businesses, and other organizations need to buy in and support the plan. The Core Team agreed that the County needs to serve as the lead, but that other organizations, most notably Core Team members, will need to play a role. Dan will add a clarifying statement to this effect at the beginning of the document.

Dan distributed copies of the Oregon Competitive Employment Project, noting that Sherrin Coleman had requested stronger connection to the needs of vocational rehabilitation agencies.

### **Declaration of Cooperation**

Dan explained that most Oregon Solutions projects result in a declaration of cooperation among participating organizations/individuals/businesses. The declaration is a statement made by the participants describing what they will bring to the project for implementation. In the Jefferson County coordination project, the declaration was an agreement to support a Madras-Warm Springs shuttle. Various participants agreed to certain commitments, including providing rides, funding, marketing, and other support. The declaration is a written document that is signed during a ceremony near the end of the project.

Dan said that lessons were learned through the Jefferson County project. What was missing was an understanding among Core Team members on what their commitment meant. As a result, Dan created an organization assessment tool for organizations to use to understand what pieces the organization is willing to take on. Dan said that he is not expecting commitments today, but wants the group to discuss how commitments will be made in the future on this project. He requested that after the discussion today, Core Team members go back to their organizations to review and possibly adopt the Deschutes County plan, and identify items or activities that the organization can take on to implement the plan.

Heather asked if County approval was necessary first. Other Core Team members stated a strong belief that the County must buy off on the plan prior to it going back to organizations. The Core Team agreed to delay this until February, at which time the County will have reviewed and responded to the plan.

Heather asked for a template or "participant document" be created that allows organizations to check off items that they will commit to, rather than asking them to go through the plan to find implementation items. Dan agreed that this makes sense, stating that we need to refine or specify what we need to request of the Core Team beyond action items. The conversation will need to wait until after the County reviews.

Dan proposed a work session meeting in February to refine the action items, and to put them into a format usable by organizations.

**Next Steps:**

Dan and Andrew will revise the draft plan. Andrew will convene the Core Team in February for the work session. Judith will report to the Core Team in February regarding the County's response/actions related to the draft Deschutes County Public Transportation Coordinated Plan. Another meeting will follow, with reports from organizations on how they will support implementation.

**Meeting adjourned at 12:00.**

**Next Meeting:      Thursday, February 22, 2007 (tentative)  
                            9:00 AM to Noon  
                            Deschutes Services Center  
                            DeArmond Meeting Room  
                            1300 NW Wall Street, Bend**