



Thanks Sheila/Denise

Commands for using the WYNN program

- ❖ Double click on the WYNN Wizard icon.
- ❖ The user Log-in dialog will appear. Type your name in the edit box or select your user name from the user list. (If you're a new user click yes to add as a new user.)
- ❖ Click the **Next** button (from the tool bar at the top of the screen) to cycle through WYNN's four color coded tool bars. (The color of the bar at the top of the button indicates which toolbar will display when you click the button. The color of the up arrow indicated the active toolbar.
- ❖ When you click **Read**, WYNN reads the document aloud and moves the spotlight along as

it reads. (While WYNN is reading, this button changes into the **Pause** button. Click the **Pause** button to stop reading. Click **Read** again to resume reading from the cursor position).

- ❖ Click the **Write** button if you want to edit or make additions to the text of the current document. (When the document is in **Write** mode, this button changes to **Read only** button. Click the **Read only** button to return to Read only mode.
- ❖ To scan a document, place the page on scanner and click the **Scan** button to begin scanning. (You can then edit the item or read it, or save it to a new file.)
- ❖ Click on the **Open** button to open an existing file in WYNN.
- ❖ Click on the **Close** button to close an open file.
- ❖ Click the **Save** button to save changes you have made to your document.
- ❖ Click the **Print** button to print your document.

- ❖ Click on the **Go To Web** button to begin browsing the internet.
- ❖ Click the **Size** button to increase the size of all text in the Text View of the document.
- ❖ Click **Line Space** to increase the amount of space between all lines in the document.
- ❖ To increase the amount of space between all words in the text click **Word Space**.
- ❖ To change the color combination of the text and background click the **Color** button.
- ❖ WYNN will spell words that may be difficult to read, by pressing the **Spell** button.
- ❖ To read and spell the word again click **Repeat**.
- ❖ WYNN will highlight text in your document by pressing the **Highlight** button and drag the highlighter pen over the text you want to highlight. (Click Highlight again when you are done to return the cursor to normal.)
- ❖ The **CUT/PASTE** button allows you to cut and paste text.

- ❖ The **Style** button allows you to apply bold, italics, or underline the text in your document.
- ❖ Click the **GO TO** button to move to a specific page in your document.
- ❖ To control what WYNN speaks: Select **Speech Settings** command from the settings menu and change voice settings, language, pitch, rate, and if you want to hear text, menus, toolbar buttons, messages etc.