

COIC/WorkSource Prineville Job Search and Computer Workshop Calendar

2321 NE Third St., Prineville, OR 97754

February 2010

Ph. (541) 447-3119 Fax (541) 447-6278

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
1	2	3	4	5
8:15 - Group Planning 9:00 - High Impact Resumes 10:30 - MS Excel Intro 8:30 - 4:30 Open Lab	8:15 - 12:00 Group Planning/JOBS Orientation 8:30 - 4:30 Open Lab	8:15 - Group Planning 9:00 - Applications 10:30 - MS Excel 2 3:30 -- JOBS Re-engagement 8:30 - 4:30 Open Lab	8:15 - Group Planning 9:00 - OFSET Orientation/drop off 11:00 - Interviewing 8:30 - 4:30 Open Lab	8:15 - Group Planning 9:30 - Life Skills 1:30 - Career Testing 3:00 - Winway Resume 8:30 - 4:30 Open Lab
8	9	10	11	12
8:15 - Group Planning 9:00 - High Impact Resumes 10:30 - MSWord Intro 3:00 - Winway Resume 8:30 - 4:30 Open Lab	8:15 - 12:00 Group Planning/JOBS Orientation 8:30 - 4:30 Open Lab	8:15 - Group Planning 9:00 - Applications 10:30 - MS Word 2 8:30 - 4:30 Open Lab	8:15 - Group Planning 9:00 - OFSET Orientation/drop off 11:00 - Interviewing 8:30 - 4:30 Open Lab	8:15 - Group Planning 8:30 - 4:30 Open Lab
15	16	17	18	19
8:15 - Group Planning 9:00 - High Impact Resumes 10:30 - MS Excel Intro 3:00 - Winway Resume 8:30 - 4:30 Open Lab	8:15 - 12:00 Group Planning/JOBS Orientation 8:30 - 4:30 Open Lab	8:15 - Group Planning 8:30 - Claimant Re-employment 1:15 -- NeighborImpact 3:30 -- JOBS Re-engagement 8:30 - 4:30 Open Lab	8:15 - Group Planning 9:00 - OFSET Orientation/drop off 11:00 - Interviewing 8:30 - 4:30 Open Lab	8:15 - Group Planning 9:30 - Life Skills 11:00 - Career Testing Results 3:00 - Winway Resume 8:30 - 4:30 Open Lab
22	23	24	25	26
8:15 - Group Planning 9:00 - High Impact Resumes 10:30 - MSWord Intro 8:30 - 4:30 Open Lab	8:15 - 12:00 Group Planning/JOBS Orientation 10:30-Choosing Quality Child C 8:30 - 4:30 Open Lab	8:15 - Group Planning 9:00 - Applications 10:30 - MS Word 2 3:30 -- JOBS Re-engagement 8:30 - 4:30 Open Lab	8:15 - Group Planning 9:00 - OFSET Orientation/drop off 11:00 - Interviewing 8:30 - 4:30 Open Lab	8:15 - Group Planning 9:30 - Life Skills 1:30 - Career Testing 1:30 - Intro to Computers 3:00 - Winway Resume 8:30 - 4:30 Open Lab
			Worksource Prineville is closed from 12-1 every day	"If you require accomodations and/or materials in an alternate format, please give COIC staff a 5 day notice. Thank you!!"

Classes start promptly at scheduled time.

Please see calendar for next available class time if you are more than 5 minutes late. Thank you.

www

Seating is limited! Please call (541) 447-3119 to register for class. Thanks!