



Worksource Bend - Computer Lab Schedule

January 2012

| MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|--|--|---|---|--|
|  HAPPY NEW YEAR Worksource Bend Closed 2 | Excel 1 8:45-11:45 Open Lab 1 - 4:30 3 | Excel 2 8:45-11:45 Lab Closed 12 - 5 4 | Excel 3 8:45- 11:45 Open Lab 1 - 4:30 5 | Lab Closed 6 |
| Open Lab 9 | Power Point 1 9 - 11:45 Writing Resumes in Word 2- 4 10 | Power Point 2 9 - 11:45 Lab Closed 12 - 5 11 | Lab Closed Staff Training 12 | Lab Closed 13 |
|  Worksource Bend Closed Martin Luther King, Jr. Day 16 | Keyboarding 9-11 Applying Online 2- 4:30 17 | Intro Computers 8:45-11:45 Lab Closed 12 - 5 18 | File Management 8:45-11:45 Open Lab 1 - 4:30 19 | Lab Closed 20 |
| Word 1 8:45-11:45 Open Lab 1 - 4:30 23 | Word 2 8:45-11:45 Writing Resumes in Word 2- 4 24 | Word 3 8:45 - 11:45 Lab Closed 12 - 5 25 | Excel 1 8:45-11:45 Open Lab 1 - 4:30 26 | Lab Closed 27 |
| Excel 2 8:45-11:45 Open Lab 1 - 4:30 30 | Excel 3 8:45- 11:45 LinkedIn Profiles 2- 4 31 | | | |

Worksource Bend
 1645 Forbes Road
 Bend, Oregon
 For info. 389-9661
www.coic.org

Computer Classes are Free!

CLASS SIZE IS LIMITED TO TEN SEATS - FIRST COME, FIRST SERVE

**Class Descriptions
 on the Other Side!**

If you need Accommodations and/or materials in Alternate Format please give a five day notice